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THURSDAY, 21 SEPTEMBER 2023

TO: ALL MEMBERS OF THE COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 10.00 AM ON THURSDAY, 28TH SEPTEMBER, 2023** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin J Thomas
Telephone (direct line):	01267 224027
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This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.	
The meeting can be viewed on the Authority's website via the following link:- https://carmarthenshire.public-i.tv/core/portal/home	

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

PLAID CYMRU GROUP - 7 Members

Cllr. Betsan Jones (Vice-Chair)
Cllr. Bryan Davies
Cllr. Terry Davies
Cllr. Handel Davies
Cllr. Ken Howell
Cllr. Denise Owen
Cllr. Russell Sparks

LABOUR GROUP - 4 Members

Cllr. Deryk Cundy (Chair)
Cllr. Rob Evans
Cllr. Martyn Palfreman
Cllr. Michael Thomas

INDEPENDENT GROUP - 2 Members

Cllr. Anthony Davies
Cllr. Hugh Shepardson

UNAFFILIATED

A G E N D A

- 1. APOLOGIES FOR ABSENCE.**
- 2. DECLARATIONS OF PERSONAL INTEREST INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM**
- 3. PUBLIC QUESTIONS (NONE RECEIVED)**
- 4. HOUSING SERVICE CHARGE POLICY REVIEW** 5 - 22
- 5. APPLYING INTENTIONALITY TO PRIORITY NEED (HOMELESSNESS ORDER)** 23 - 38
- 6. EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT ON THE OPERATION OF THE NEW ALLOCATION POLICY (MONITORING)** 39 - 52
- 7. LEISURE, CULTURE, AND OUTDOOR RECREATION STRATEGY** 53 - 78
- 8. REVENUE & CAPITAL BUDGET MONITORING REPORT 2023/24** 79 - 106
- 9. REVENUE BUDGET OUTTURN REPORT 2022/23** 107 - 126
- 10. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS.** 127 - 132
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Agenda Item 4

COMMUNITIES, HOMES & REGENERATION
SCRUTINY COMMITTEE
28TH SEPTEMBER 2023

HOUSING SERVICE CHARGE POLICY REVIEW

Purpose:

The purpose of the report is to outline the options available for a future Service Charge Policy for Council Tenants and to seek Scrutiny members initial views as part of the review.

THE SCRUTINY COMMITTEE IS ASKED TO:

- Provide views on the future Service Charge Policy as part of the pre-decision process for policy development, prior to submission to Cabinet.

Reasons:

- The current Service Charge Policy has been in being for some time and requires review;
- General management, repairs and rent costs have all increased and it is important that the Service Charge Policy is consistent with the HRA Business Plan in maintaining income; and
- The gap between what we spend each year on service charges and what we get through income (particularly in recent years with high inflation rates e.g. in September 2022 the CPI would have been 11%) is increasing.

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr. Linda Evans (Deputy Leader and Homes Portfolio Holder)
 Cllr Alun Lenny (Resources Portfolio Holder)

<p>Directorate Communities</p> <p>Name of Head of Service: Jonathan Morgan</p> <p>Report Author: Gareth Williams Amy Jones</p>	<p>Designations:</p> <p>Head of Housing and Public Protection</p> <p>Housing Services Manager</p> <p>Housing Management Lead (Income)</p>	<p>E Mail Addresses & Tel Nos:</p> <p>JMorgan@carmarthenshire.gov.uk 01267 228960</p> <p>GaJWilliams@carmarthenshire.gov.uk 07393762642</p> <p>AmyCJones@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

HOUSING SERVICE CHARGE POLICY REVIEW

1. Purpose

- 1.1. The purpose of the report is to outline the options available for a future Service Charge Policy for Council Tenants and to seek Scrutiny members initial views as part of the review.

2. Context

- 2.1. Service charges are payments made by Contract Holders (tenants or leaseholders) that share communal areas or facilities within our blocks of flats, sheltered schemes or supported housing projects. It is where we provide additional services that are over and above the general rent. Service charges pay for things like:
- cleaning, lighting and maintenance of shared areas like stairwells and hallways;
 - looking after gardens in shared areas;
 - hot water and heating if there is a communal system;
 - entry systems, lifts and rubbish chutes in a block of flats;
 - caretakers, wardens and emergency alarm systems;
 - buildings insurance and management fees; and
 - Anything else that contract holders decide as a new/ additional service
- 2.2. The current Service Charge Policy has been in being for some time and requires review;
- 2.3. General management, repairs and rent costs have all increased and it is important that the Service Charge Policy is consistent with the HRA Business Plan in maintaining income;
- 2.4. General costs including management, repairs and rents have all increased through general inflation, but the gap between what we spend on service charges and what we recover in income is widening due to the current £3 cap that has been imposed under the current policy.

- 2.5. Service Charges are calculated on previous years expenditure distributed across the number of units of accommodation within a sheltered scheme, block of flats or supported housing project.
- 2.6. The cap was originally put in place to protect Contract Holders (tenants) from inflating costs. Contract Holders are consulted on and can request additional services, but if there is a limit on how much the service charge can increase by, there is little control on what we spend and what we recover.
- 2.7. Within the report we have defined what a Service Charge is so that Members and Contract Holders understand what we charge for and how we currently recover it. Service Charges can vary from year to year.
- 2.8. We have researched what other Social Landlords do and none of them impose a Cap as part of their Service Charge model at the current time.
- 2.9. One of the main reasons for charging for additional services is to ensure that there is re-investment in our sheltered schemes, blocks of flats and supported housing projects.
- 2.10. The review and the Policy will affect 1244 Contract Holders
- 2.11. Based on 2021/22 actual expenditure we spent approximately £900k on additional services in the various schemes and recovered 85% of the costs. However, with a significant increase in utility costs during 2022/23, next years, actual expenditure (2024/25) could be significantly higher and the gap greater.

3. Approach

- 3.1. The report outlines potential options available to consider before developing the Policy.
- 3.2. The options being to consider are:
 - 3.2.1. **Option 1: Do Nothing** - Keep the existing Service Charge Policy in place with a cap of any possible annual increase in its overall rental charge (including Service Charges) to a maximum rise of £3 per week.
 - 3.2.2. **Option 2: Gradual incremental removal of the Cap** - Review and amend the existing policy with a view to introducing incremental increases over a 3-year period to bring all service charges in line with full cost recovery. The cap will only come into effect where charges exceed the agreed weekly cap.
 - 3.2.3. **Option 3: Remove the Cap** - Remove the cap completely from the existing policy with contract holders meeting the full cost of usage from 2024/25.

3.3. Within the body of the report, we have considered the benefits and disadvantages to all stakeholders, the impact that this will have in terms of affordability and balancing with investment as well as the financial risk to the Council.

4. Recommendations

- To confirm Scrutiny members views on the future Service Charge Policy as part of the pre-decision process for policy development, prior to submission to Cabinet

DETAILED REPORT ATTACHED?	YES – Options Paper.V3_150923
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jonathan Morgan Head of Housing & Public Protection

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	NONE	NONE

1. Policy, Crime and Disorder & Equalities

We will undertake an equality impact assessment to ensure that the policy is fair and transparent to all contract holders and stake holders. As part of developing the Policy, and taking into consideration Scrutiny Members recommendations, we will consult with all contract holders affected by the policy decision.

2. Legal

The Policy decision will be in line with the HRA Guidance Manual on what we can charge for, what we can't and how that is accounted for. There are clear guidelines within the HRA Guidance Manual set out by CIPFA how we should manage revenues and additional charges.

The Policy will also need to be in line with the requirement of the Renting Homes (Wales) Act which has placed certain obligations on social landlords when varying contract, amending rents and including additional charges.

3. Finance

Based on 2021/22 actual expenditure we spend £903k on additional services. With the £3 cap we recovered £762k- this leaves a shortfall of 141k but this will widen if the cap is maintained for the coming years. This will then have an impact on revenue to support the HRA Business Plan. Every 100k additional income could support an additional £1m capital spend.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

Yes

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Existing Service Charge Policy	Housing General Files	Council website- Democratic Services

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Polisi Tâl Gwasanaeth - Papur Opsiynau/ Service Charge Policy- Options Paper

Gwasanaethau Tai/Housing Services Division
Medi/September 2023 V3



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DRAFT

1. Purpose

1.1. The purpose of the report is to outline the options available for a future Service Charge Policy for Council Tenants and to seek Scrutiny members initial views as part of the review.

2. What is a Service Charge?

2.1. Service charges are payments made by contract holders (tenants or leaseholders) that share communal areas or facilities within our blocks of flats, sheltered schemes or supported housing projects. It is where we as the landlord provide additional services that are over and above the general rent. Service charges pay for things like:

- cleaning, lighting and maintenance of shared areas like stairwells and hallways;
- looking after gardens in shared areas;
- hot water and heating if there is a communal system;
- entry systems, lifts and rubbish chutes in a block of flats;
- caretakers, wardens and emergency alarm systems;
- buildings insurance and management fees; and
- Anything else that contract holders decide as a new/ additional service.

2.2. Contract holders will only pay for the communal services that they receive. This Policy is for general use, and it is understood that not all Service Charges apply to individual contract holders. For example, if a contract holder lives in a block of flats that is not cleaned by the Council, they will not be charged for cleaning.

2.3. For those tenants that Service charges apply these are generally included in the rent known as 'Inclusive Rent'.

2.4. The way that we determine Service Charges for the forthcoming year is to calculate this on the actual expenditure in the previous year. Therefore, no assumptions are made and again the contract holders only pay for what they have received. We don't anticipate changing this part of the process as it is seen to be the most effective and accurate way of calculating what the contract holder owes.

2.5. Through consultation with the contract holders we can offer extra or remove services, based on choice.

3. Why Review the Service Charge Policy

- 3.1. There are several reasons why we need to review the Service Charge Policy. The service charge policy was introduced in 2010 and has not been reviewed for some considerable time.
- 3.2. General management costs, income and rents have all increased during this time.
- 3.3. One of the key elements within the current policy is the inclusion of a ‘cap’ on the maximum amount the service charge can be increased by year on year. This is currently set at a maximum of £3 per week above the previous years charges and was originally put in place to protect Contract Holders. The gap between what we spend each year on additional or communal services within our schemes/ blocks of flats is far greater than what we receive in income, particularly in recent years with extremely high inflation rates e.g. in September 2022 the CPI would have been 11%.
- 3.4. For 2022/23 the gap was 141k between what the expenditure was in 2021/22 on these additional services. This will increase for 2023/24 if we maintain the current position.
- 3.5. It should be noted that a contract-holder in a general needs’ bungalow/house/flat is feeling the impact of the cost-of-living crisis with the rise in utility bills etc. which they are responsible for paying themselves

4. Current Profile of Service Charges

- 4.1. The current profile for those affected (**1244 Contract Holders**) by service charges and costs involved are highlighted below. The calculation of the service charge for 2023/2024 financial year based on data and figures for Service charge actual data for 2021/2022.

Sheltered Schemes	
517 properties are Sheltered Accommodation	<ul style="list-style-type: none"> * 21 Sheltered Complexes * £27.46 weekly average service charges for Sheltered Accommodation * £43.79 highest weekly charge * £15.00 lowest weekly charge
<p>2023/2024 annual service charges invoiced and charged to contract-holders</p> <p>£681,398.88 total annual cost of service charges (with cap in place)</p> <p>£816,572.64 total annual cost of service charges (without cap in place).</p> <p>The HRA is subsidising £135,173.76.</p>	

General needs properties (blocks with communal areas for service charges)	
727 are general needs properties	<ul style="list-style-type: none"> * £2.34 weekly average service charges for general needs properties * £11.81 highest weekly charge * £0.25 lowest weekly charge
<p>2023/2024 annual service charges invoiced and charged to contract-holders</p> <p>£81,598.56 total annual cost of service charges (with cap in place)</p> <p>£87,132.48 total annual cost of service charges (without cap in place).</p> <p>The HRA is subsidising £5,533.92.</p>	

5. Considering the future options

5.1. Below is a table outlining four different options when considering the new Policy.

Option 1: Do nothing	
Summary	Keep the existing Service Charge Policy in place and make no changes with a cap of any possible annual increase in its overall Rental Charge (including Service Charges) to a maximum rise of £3 per week.
Benefits	The contract-holder benefits with this protective cap of a maximum rise of £3 per week. This means contract holders are not exposed or impacted significantly by inflationary rises and general service costs. The only benefit to the Council would be that the limited impact to contract holders would mean they are unlikely to contest annual service charge increases.
Disadvantages	By placing a cap on the charges, the rest of our tenants gain no benefit from these services and the HRA is subsidising these charges. By keeping the cap in place, we are not charging for what the tenant's actual usage of these services are. The Sheltered Complex tenant's usage and understanding of these charges isn't encouraged to change based on these challenges due to the cap negating the full financial impact.
Risks	There will be a significant variance in the HRA business plan financial modelling meaning a reduction in revenue and capital investment/ spending.
Timeline	Review the Policy in two years

Option 2: Gradual incremental removal of the cap

<p>Summary</p>	<p>Review and amend the existing policy with a view to introducing incremental increases to bring us up to full cost recovery and to ensure we are recovering all eligible service charges.</p> <p>The option could propose an increase of the cap over a 3-year period.</p> <ul style="list-style-type: none"> * Raise the cap yearly over 3 years by a third = £1 per year * Remove the cap completely in the fourth year <p>Rent & service charges financial years</p> <ul style="list-style-type: none"> * 2025/2026 = maximum increase of £4.40 per week (£4 +40p admin fee of 10% (amended policy) * 2026/2027 = maximum increase of £5.50 per week (£5 +50p admin fee of 10% (amended policy) * 2027/2028 = maximum increase of £6.60 per week (£6 +60p admin fee of 10% (amended policy) * 2028/2027 = Remove cap (amended policy) <p>The cap will only come into effect where charges exceed the agreed weekly cap amount.</p>
<p>Benefits</p>	<p>The contract-holders will remain protected with an incremental increase in the cap gradually increasing by a third over 3 years.</p> <p>Inflation has hit almost every sector, and with overheads and supply costs increasing, everyone can expect last year's charges to be higher this time around, however with the cap remaining in place for 3 years this will soften the impact.</p> <p>The benefit to the wider tenants is that charges are applied equally across the board based on usage.</p> <p>Further education of Contract holders to understand usage and billing through our Tenancy Support and Pre-Accommodation Teams.</p>
<p>Disadvantages</p>	<p>Some contract holders may see increased charges over and above the current £3 per week cap</p>

Risks	<p>All increases must be “reasonable”. Price rises linked to inflation may be considered fair, as the costs of delivering these services have gone up.</p> <p>The average UK service charge is £1,500 a year according to the Home Owners Alliance. Inflation has hit almost every sector, and with overheads and supply costs increasing, everyone can expect last year’s charges to be higher this time around.</p> <p>Having an incremental arrangement will reduce the gap gradually and help maintain the HRA Business Plan income and expenditure. This is similar to how we close the gap for tenancies that are below target rent and up to a £2 progression can be applied.</p>
Timeline	Review the Policy in 4 Years (full removal of the cap by 25/26)

Option 3: Remove Cap	
Summary	Remove the cap completely from the existing policy with contract holders meeting full cost of usage from 2024/25
Benefits	Contract holders are unlikely to benefit from this having had years of protection by the cap and the difference between actual costs and recoverable costs being considerably different. The advantage for the Council is full cost recovery to reinvest in service, Capital and Revenue and that other general needs contract holder i.e. all other tenants and subsidising charges and the impact on affordability/ cost of living is shared or equalled.
Disadvantages	With this removal complete without any cushion to soften the impact, this will have a big effect on our contract-holders, potentially moving them into arrear and the policy changes are likely to have resistance.
Risks	Full cost recovery will present little risk to the HRA business plan financial modelling however increased tenant arrears and actual collection rates will impact annual income and bad debt provisions.
Timeline	Review the Policy in 3 Years

5.2. The removal of the Service Charge completely for those contract holders affected by the Policy and who receive additional service has been considered when putting these options forward. This could be included as a fourth Option.

5.3. The removal of the charge however has very little equity for stakeholders. The cost and the risk to the Council is considerable as well as all other contract holders being burdened with subsidising the whole cost. Contract Holders for who the Policy would apply would be better off financially, though with the limited income, it is unlikely that schemes, flats and supported projects will have significant investment, making the offer less desirable, more vacancies and greater void loss.

5.4. Adopting this Option would pose significant financial risk to the HRA, costs being absorbed through general revenue/ rents and is likely to be unsustainable and unequitable. Based on previous years actual spend this could mean a shortfall of £900k a year and over the 30-year HRA business plan model this will increase further with inflationary rises.

5.5. We may want to consider applying any of these options/ changes to new contract holders only or by age group. However, this would be extremely difficult to calculate and monitor which may cause inconsistencies and confusion.

6. Scrutiny Committee Recommendations

6.1. To confirm Scrutiny members views on the future Service Charge Policy as part of the pre-decision process for policy development, prior to submission to Cabinet

Appendix 1 Repairs and Maintenance Service Charges

For Tenants, Service charges will be raised against the cost of

Servicing communal utilities- including

- Heating and lighting systems (60% of overall cost will be met by council,40% by residents)
- Fire protection and safety equipment,
- Door entry systems
- CCTV
- Communal TV aerial
- Cleansing Water systems
- Lifts
- Adjustments of timer devices

Repairs to (and replacement of) communally situated

- Radiators, valves and pipe-work
- Sanitary-ware
- Electrical Fittings
- Lighting
- Doors
- Door entry systems
- CCTV
- Communal TV aerial
- Lifts
- Fire Protection Equipment
- Electrical appliances including laundry equipment
- Rotary/Washing Lines
- Security Lights
- Personal Fire protection equipment e.g. fire blankets

Service Charges will not apply to:

Repairs to (and replacement of) communally situated:

- Central heating systems e.g. boilers
- Electrical systems including wiring
- Water, sewerage and drainage systems
- Sheltered Scheme Officer Accommodation
- Sheltered Scheme Offices or Store Rooms
- Structural repairs
- External repairs e.g. roofs, rainwater goods, chimneys, brickwork
- External maintenance e.g. gulley or guttering clearance
- Planned Maintenance or Major Work schemes e.g. Carmarthenshire Homes Standard
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Appendix 2 - Examples of other Local Authority, RSL's and Private Sector rent and service charges for comparison

Carmarthenshire Local Authority			
Property Type	Category	Net rent per week	Average Service Charges per week
1 bed flat	Sheltered	£87.47	£27.46
2 bed flat	Sheltered	£97.23	£27.46
1 bed flat	General needs	£87.47	£2.34
1 bed bungalow	General needs	£96.71	

Caerphilly Local Authority			
Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat under one roof	Sheltered	£90.64	£42.11
2 bed flat under one roof	Sheltered	£98.56	£42.11
1 bed bungalow with separate communal block		£99.81	£30.76
2 bed bungalows with separate communal block		£108.98	£30.76
1 bed flat with separate communal block		£90.64	£33.06
2 bed flat with separate communal block		£98.56	£33.06

Bro Myrddin Housing Association

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat (Carmarthen area)	Sheltered extra care 24/7 on site warden	£146	£130
1 bed flat (Carmarthen area)	Sheltered over 55's part time warden independent living	£97.77	£26.25

Cartref Cynnes / Ty Dyffryn Extra Care Units

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Extra care Cartref Cynnes	£148.17	£115.20
2 bed flat	Extra care Cartref Cynnes	£163.43	£115.20
1 bed flat	Extra care Ty Dyffryn	£150.80	£104.28
2 bed flat	Extra care Ty Dyffryn	£166.34	£104.28

Llysnewydd (Llanelli) Private Sector flats

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Private sector flat (former residential home)	£100	£28.85

Cardiff Local Authority

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Sheltered	£90.86	£48.68
2 bed flat	Sheltered	£104.37	£58.20
1 bed flat	General needs	£94.61	£10.85
2 bed flat	General needs	£109.52	£9.21
1 Bed Bungalow	General needs	£106.90	£3.72
2 bed Bungalow/house	General needs	£121.94	£4.65

Swansea Local Authority

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Independent living	£99.56	£24.25
2 bed flat	Independent living	£104.82	£26.64

Flintshire Local Authority

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	General	£90.41	£9.69
2 bed flat	General	£100.45	£9.69

Vale of Glamorgan Local Authority

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Sheltered	£104.29 Av	£24.70 Av – no repairs
2 bed flat	Sheltered	£112.11 Av	£24.70 Av -no repairs
1/2bed flat	General	£99.04 Av	
1/2 bed bungalow	General	£115.08 Av	

Wrexham Local Authority

Property Type	Category	Net rent per week	Service Charges p/w
1 bed flat	Sheltered	£93.19	£20.-30 Av
2 bed flat	Sheltered	£103.53	£20-30 Av
1 bed bungalow	General	£102.99	
2 bed bungalow	General	£114.43	

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**COMMUNITIES, HOMES & REGENERATION
SCRUTINY COMMITTEE
28TH SEPTEMBER, 2023**

**SUBJECT:
APPLYING INTENTIONALITY TO PRIORITY NEED
(HOMELESSNESS ORDER)**

Purpose:

- To provide the background of why we apply intentionally homeless to the current 10 categories of Priority Need and why we should apply intentionality to the additional 11th category added.

THE SCRUTINY COMMITTEE IS ASKED TO:

- To review and assess the information contained in the attached report; and
- Following consideration, recommend to Cabinet that it approves the retention of intentionality for all 10 priority need categories listed under the Housing (Wales) Act 2014 and applies intentionality to the additional 11th category of Street Homeless.

Reasons:

To provide the background of why we apply intentionally homeless to the current 10 categories of Priority Need and why we should apply intentionality to the additional 11th category added.

CABINET MEMBER PORTFOLIO HOLDER:-
Cllr. L. Evans, Deputy Leader & Homes Portfolio Holder

Directorate: Communities Name of Head of Service: Jonathan Morgan Report Author: Rachael Parkinson	Designations: Head of Housing & Public Protection Independent Review and Monitoring Lead	Email addresses: JMorgan@carmarthenshire.gov.uk RParkinson@carmarthenshire.gov.uk
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EXECUTIVE SUMMARY

APPLYING INTENTIONALITY TO PRIORITY NEED (HOMELESSNESS ORDER)

1. Introduction

The Housing (Wales) Act 2014 came into force on 27th April 2015. In July 2015 the Authority approved a report to enable intentionality to be applied across the original 10 categories of Priority Need.

Local Authorities apply the intentionality test to consider whether a person presenting as homeless has done, or failed to do something which could be considered to have caused the loss of their settled accommodation and could therefore be deemed to have caused their homelessness 'intentionally'. Where a person has become homeless intentionally, the Authority does not have a statutory duty to secure permanent accommodation for that person.

In October 2022 the Homelessness (Priority Need and Intentionality) (Wales) Regulation 2022 came into force. This added a new category of Priority need known as Street Homelessness.

Since this introduction, the Authority has been unable to apply the intentionality test to any household that presents as Street Homeless thus allowing them to be owed the full housing duties under the legislation.

2. Main Body of the report

The attached report highlights the changes within the Act regarding intentionally homeless decisions.

The Housing (Wales) Act 2014 states;

“A person is intentionally homeless if the person deliberately does or fails to do anything in consequence of which the person ceases to occupy accommodation which is available for the person’s occupation and which it would have been reasonable for the person to continue to occupy”.

If an intentional homeless decision is taken the Council’s housing duties to that household are significantly reduced.

In order to allow Councils to make the decision on whether to apply intentionality, the Welsh Government has split households into the priority need groups.

These groups are where the household;

- includes dependent children or a pregnant woman
- is vulnerable due to old age
- is vulnerable to physical disabilities or mental illness / learning disability
- is vulnerable due to being a care leaver / or a young person at particular risk of sexual or financial exploitation (18-20 year olds)
- is vulnerable due to being a 16 or 17 year old
- is vulnerable due to fleeing domestic violence / abuse or threatened violence
- is vulnerable due to leaving the armed forces
- is vulnerable due to other reasons, this may include ex-offenders vulnerable because of the length of a custodial sentence

In October 2022 Welsh Government has added an additional category of Street Homeless.

The Authority needs to decide based on the information included within the main report if they wish to continue with applying the intentionally homeless test across the current categories and the additional category of Street Homeless.

3. Scrutiny Committee are asked to:

- To review and assess the information contained in the attached report; and
- Following consideration, recommend to Cabinet that it approves the retention of intentionality for all 10 priority need categories listed under the Housing (Wales) Act 2014 and applies intentionality to the additional 11th category of Street Homeless.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: **Jonathan Morgan** **Head of Housing and Public Protection**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	NONE	YES	NONE	YES

2. Legal

The decision and subsequent publication of the decision will meet the requirement of the Housing (Wales) Act 2014 and enable the Council to continue make intentionally homeless decisions across the 11 priority need categories.

3. Finance

Failure to apply the intentionality test will require the Authority to continue owing a duty to accommodate all households, with current pressures in particular the shortage of affordable single person accommodation this may take time. It will also mean the Authority's costs for temporary accommodation will continue to increase.

5. Risk Management Issues

Failure to implement the Intentionality test will mean:

- The Authority will continue to have a duty to accommodate those who have carried out deliberate acts which have led to their homelessness.
- Increased use of temporary, and more expensive accommodation, to meet housing need; and
- Perception that unacceptable behaviour is accepted and that individuals can still access accommodation regardless of their behaviour.

7. Physical Assets

Council housing will be used as solutions for temporary as well as permanent solutions.

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED YES	Include any observations here
--	--------------------------------------

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Housing (Wales) Act 2014		Housing (Wales) Act 2014 (legislation.gov.uk)
Code of Guidance for Local Authorities on the Allocation of Accommodation & Homelessness		allocation-of-accommodation-and-homelessness-guidance-for-local-authorities.pdf (gov.wales)
Code of Guidance - Addendum		code-of-guidance-addendum.pdf (gov.wales) https://gov.wales/sites/default/files/publications/2019-12/additional-guidance.pdf

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Applying Intentionality to Priority Need (Homelessness Order)

June 2023



carmarthenshire.gov.uk

Cyngor **Sir Gâr**
Carmarthenshire
County Council



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Summary

- 1.0 Under the Housing (Wales) Act 2014 (The Act), certain categories of people should be accepted as being in 'priority need' for homelessness assistance. Since the implementation of the Act there have been 10 such categories, with a new 11th category being added with effect from 24th October 2022 under the definition of 'street homeless'(listed within 4.1 of this report).
- 1.1 Under 'The Act' individuals that meet the priority need test are also subject to an 'Intentionality test' to determine whether the authority also has a duty to continue to provide temporary accommodation after 56 days, until such time that a suitable offer of permanent accommodation is made.
- 1.2 Since March 2015, Authorities in Wales have had the option of deciding whether it disregards the intentionality test for any of the defined priority need categories. In March 2015, Carmarthenshire County Council (CCC) decided to apply the intentionality test to the original 10 categories.
- 1.3 This report sets out the background information and seeks Cabinet approval to also apply the intentionality test to the 11th priority need category - 'street homeless'.

Recommendation

- 2.0 Recommend approving the retention of intentionality for all 10 priority need categories listed under the Housing (Wales) Act 2014 and apply intentionality to the additional 11th category of Street Homeless.

Introduction and Background

- 3.0 The Housing (Wales) Act 2014 came into force on 27th April 2015, replacing the Housing Act 1996.
- 3.1 Authorities apply the legislation (intentionality test) to consider whether a person presenting as homeless has done, or failed to do, something which could be considered to have caused the loss of their last settled accommodation and could therefore be deemed to have caused their homelessness 'intentionally'. Where a person has become homeless intentionally, the Authority does not have a statutory duty to secure permanent accommodation for that person.
- 3.2 From 1st July 2015, Councils in Wales have a choice and can decide which categories of Priority Need they will apply this definition to.
- 3.3 Carmarthenshire's Executive Board Member approved retaining intentionality in March 2015 for the original 10 priority need categories (as set out in Housing Wales Act 2014).
- 3.4 The Homelessness (Priority Need and Intentionality) (Wales) Regulations 2022 ("the 2022 Regulations") came into force on 24th October 2022. They have the effect of adding an 11th category which describes a person who has a priority need for accommodation to the pre-existing ten categories identified within section 70 of the Housing (Wales) Act 2014 ("2014 Act") and is to be used when determining whether a duty is owed under section 68 and 75 duties.
- 3.5 The 2022 Regulations also specify an 11th category - Street Homeless, which is added to the specified categories listed in the Homelessness (Intentionality) (Specified Categories) (Wales) Regulations 2015.
- 3.6 Regulations 2 and 3 of the 2022 Regulations state:

Addition of further description of person having a priority need for accommodation under Part 2 of the Housing (Wales) Act 2014

In section 70(1) of the Housing (Wales) Act 2014, after paragraph (j) insert - "(k) a person -
(i) who is street homeless (within the meaning of section 71(2)), or
(ii) with whom a person who falls within sub-paragraph (i) might reasonably be expected to reside."

Amendment of the Homelessness (Intentionality) (Specified Categories) (Wales) Regulations 2015

In regulation 2 of the Homelessness (Intentionality) (Specified Categories) (Wales) Regulations 2015(1), after paragraph (j) insert -

- “(k) a person -
(i) who is street homeless (within the meaning of section 71(2)), or
(ii) with whom a person who falls within sub-paragraph (i) might reasonably be expected to reside.”

3.7 The 2022 Regulations have the effect of adding a new description of a person who has a priority need i.e., a person who is ‘street homeless’ as defined by section 71(2) of the 2014 Act. That definition defines ‘street homeless’ as follows:

*“in relation to a person, means that the person has no accommodation available for the person’s occupation in the United Kingdom or elsewhere, which the person -
a) is entitled to occupy by virtue of an interest in it or by virtue of an order of a court,
b) has an express or implied licence to occupy, or
c) occupies as a residence by virtue of an enactment or rule of law giving the person the right to remain in occupation or restricting the right of another person to recover possession.”*

3.8 The 2022 Regulations also state that a person who might reasonably be expected to reside with a person who is street homeless (as defined by section 71(2) of the Housing (Wales) Act 2014) has a priority need.

3.9 An applicant will not be ‘street homeless’ just because their living conditions are not satisfactory, for example, they are currently residing in accommodation which is unsuitable e.g. sofa surfing, or short-term accommodation which necessitates frequent moves between family and friends.

Intentionality – Meaning and Purpose

4.0 The following are the prescribed categories of applicants that the Local Authority will have regard to when considering intentionality:

The following persons have a priority need for accommodation:

1. A pregnant woman or a person with whom she resides or might reasonably be expected to reside.
2. A person with whom a dependent child resides or might reasonably be expected to reside.
3. A person -
 - (i) Who is vulnerable as a result of some special reason (for example: old age, physical or mental illness or physical or mental disability), or
 - (ii) With whom a person who falls within sub-paragraph (i) resides or might reasonably be expected to reside

4. A person -
 - (i) Who is homeless or threatened with homelessness as a result of an emergency such as flood, fire, or other disaster, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides or might reasonably be expected to reside

5. A person -
 - (i) Who is homeless as a result of being subject to domestic abuse, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides (other than the abuser) or might reasonably be expected to reside

6. A person -
 - (i) Who is aged 16 or 17 when the person applies to a local housing authority for accommodation or help in obtaining or retaining accommodation, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides or might reasonably be expected to reside

7. A person -
 - (i) Who has attained the age of 18, when the person applies to a local housing authority for accommodation or help in obtaining or retaining accommodation, but not the age of 21, who is at particular risk of sexual or financial exploitation, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides (other than an exploiter or potential exploiter) or might reasonably be expected to reside

8. A person –
 - (i) Who has attained the age of 18, when the person applies to a local housing authority for accommodation or help in obtaining or retaining accommodation, but not the age of 21, who was looked after, accommodated or fostered at any time while under the age of 18, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides or might reasonably be expected to reside

9. A person -
 - (i) Who has served in the regular armed forces of the Crown who has been homeless since leaving those forces, or
 - (ii) With whom a person who falls within sub-paragraph (i) resides or might reasonably be expected to reside

10. A person who has a local connection with the area of the local housing authority and who is vulnerable as a result of one of the following reasons:-
 - (i) Having served a custodial sentence within the meaning of section 76 of the Powers of Criminal Courts (Sentencing) Act 2000,
 - (ii) Having been remanded in or committed to custody by an order of a court, or
 - (iii) Having been remanded to youth detention accommodation under section 91(4) of the Legal Aid, Sentencing and Punishment of Offenders Act 2012, or a person with whom such a person resides or might reasonably be expected to reside.

11. A person -

- (i) who is street homeless (within the meaning of section 71(2)), or
- (ii) with whom a person who falls within sub-paragraph (i) might reasonably be expected to reside.”

- 4.1 Intentionality is a key measure used by the Housing Hwb Team to determine a homeless application and assists in ensuring that those applicants who have not caused their own homelessness, receive the service that they are entitled to. The new legislation however provides for authorities to have discretion as to which categories of Priority Need the test of intentionality may or may not be applied.
- 4.2 The Housing (Wales) Act 2014 came into force on 27th April 2015, replacing the Housing Act 1996. The Welsh Government introduced the new Act and its provisions to ensure that people have access to a decent affordable home and that those who are at risk of becoming homeless receive appropriate help, with an emphasis on the prevention of homelessness.
- 4.3 Authorities apply the legislation to consider whether or not a person presenting as homeless has done, or failed to do, something which could be considered to have caused the loss of their last settled accommodation and could, therefore, be deemed to have caused their homelessness ‘intentionally’. Where a person has become homeless intentionally, the Council does not have a statutory duty to secure permanent accommodation for that person.
- 4.4 The Housing (Wales) Act 2014 states:

“A person is intentionally homeless.... If the person deliberately does or fails to do anything in consequence of which the person ceases to occupy accommodation which is available for the person’s occupation and which it would have been reasonable for the person to continue to occupy”.

Under sections 191(1) and 196(1) of the 1996 Housing Act, a person becomes homeless intentionally, if:

- i) The person deliberately does or fails to do anything in consequence of which the person ceases to occupy accommodation (or the likely result of which is that the person will be forced to leave accommodation).
- ii) The accommodation is available for the person’s occupation; and it would have been reasonable for the person to continue to occupy the accommodation. However, an act or omission made in good faith by someone who was unaware of any relevant fact must not be treated as deliberate. In addition, the new legislation makes specific provision for consideration to be given to whether a property is affordable to continue to occupy.

4.5 Under Section 78 of the Housing Act (Wales) 2014, the Local Authority must consider the priority categories outlined in Section 70 of the Act (see 3.1). Authorities may decide whether to apply the test of intentionality and determine whether it wishes to apply the test of intentionality to all, some or none of these categories. Where it wishes to continue to apply the test of intentionality to all or some of these categories of person, it must give written notice of its decision to have regard to intentionality to the Welsh Ministers at least 14 days before it takes effect (Regulation 3). This Notice must also contain reasons for deciding to have regard to the category or categories specified. It must also, under Regulations 4 & 5, make provision to publicise a notice to this effect on the Council's website and by posting a notice at the offices where applicants for help with homelessness are received. Further Regulation 6 provides that the decision may not be revised more than twice a year.

4.6 There are some exceptions to the intentionality test. Section 75(3) ensures that the following categories of applicants will continue to be eligible for the section 75 duty even where a local authority is satisfied that they have been found intentionally homeless:

- A pregnant woman;
- A person with whom a dependent child resides;
- A person who had not attained the age of 21 when the application for help was made;
- A person who had attained the age of 21, but not the age of 25, when the application for help was made and who was looked after, accommodated or fostered at any time while under the age of 18

However, section 75(3)(f)(i) limits this provision so that where someone has been found intentionally homeless twice in a five-year period, they would not be subject to the section 75 duty.

Reasons for Keeping Intentionality

5.0 The use of intentionality is intended to discourage households from giving up accommodation which is suitable for their needs and available to them. It recognises the expectation that, where possible, people ought to take responsibility for their actions and ensures they do not behave in a way which could cause them to lose accommodation.

5.1 Where an intentional homeless decision is made the Local Authority's housing duties to that household are significantly reduced. In Carmarthenshire in 2019-20, 3% of homelessness decisions made, concluded that the applicant was intentionally homeless. Stats from 2020-22 would not provide an accurate reflection of this test, due to exceptions that were introduced in response to the Covid 19 pandemic.

5.2 Intentionality remains a key issue in deciding whether or not an applicant is entitled to receive a service and potentially being accommodated in permanent or temporary accommodation, which has a significant resource implication.

- 5.3 By not retaining the test of intentionality, the Local Authority would have a duty to accommodate those who have carried out deliberate acts, the consequence of which has resulted in the loss of their home. This will have a significant resource implication for the local authority. Not retaining the test may also actually promote behaviour which leads to homelessness as shortcut for citizens to access alternative housing.
- 5.4 If intentionality were not to be considered by the authority for the 11th priority need category, this may also encourage people to sleep rough for the occasional night (as there is no time limit within the definition of street homeless) in order to be able to access temporary accommodation more easily and be owed a full homelessness duty under section 75 of the HWA where the authority must secure permanent accommodation. This could result in unintended consequences for the authority, in light of the unprecedented demand for social housing.
- 5.5 Whilst WG continue to support an “all in” approach and offer guidance to authorities to disregard the intentionality test, this has not been defined under legislation. By disregarding the intentionality test, the same homeless duty would apply to all homeless cases and no additional priority would be awarded to those who are assessed as being unintentionally homeless. This would create a level of unfairness.
- 5.6 Where individuals are in priority need, but found to be intentionally homeless, the authority still has a duty to provide temporary accommodation for up to 56 days during which time there is a statutory duty to continue to provide help and assistance to secure permanent accommodation. Unfortunately, due to the behaviour of some applicants we are unable to fulfil this duty as there is no suitable accommodation for them to be placed into. This may impact the number of judicial reviews being made by third parties which would be at a significant cost to the local authority.

Financial Implications

- 6.0 If the intentionality rule is not applied to all categories of priority need, the Local Authority will have a duty to a higher proportion of applicants.
- 6.1 If the intentionality rule is not applied to all categories of priority need, a statutory duty to provide temporary accommodation will apply beyond 56 days, until such time that suitable, permanent accommodation is secured. Given the current pressures on the sector, particularly in regard to the shortage of affordable single person accommodation, this may be a considerable time.
- 6.2 This will mean that the authority’s costs for temporary accommodation will continue to increase.
- 6.3 Increase in legal fees where we receive judicial review challenges when we are unable to meet our statutory obligations.

BACKGROUND PAPERS

Title of Document(s)	Document(s) Date	Document Location
Housing (Wales) Act 2014	Various implementation dates	Housing (Wales) Act 2014 (legislation.gov.uk)
Code of Guidance for Local Authorities on the Allocation of Accommodation & Homelessness	March 2016	allocation-of-accommodation-and-homelessness-guidance-for-local-authorities.pdf (gov.wales)
Code of Guidance - addendum	October 2022	code-of-guidance-addendum.pdf (gov.wales) https://gov.wales/sites/default/files/publications/2019-12/additional-guidance.pdf

**COMMUNITIES, HOMES & REGENERATION
SCRUTINY COMMITTEE**

28TH SEPTEMBER, 2023

**SUBJECT:
EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT
ON THE OPERATION OF THE NEW ALLOCATION POLICY
(MONITORING)**

PURPOSE:

To provide Scrutiny Committee with the monitoring report of the impact of the implementation of the Emergency Social Housing Allocations Policy and to approve the timeline to commence work to formalise the Policy and proceed with formal consultation.

THE SCRUTINY COMMITTEE IS ASKED TO:-

1. Consider the data provided in the monitoring report of the Emergency Social Housing Allocation update report on the operation of the new allocation policy;
2. Provide feedback on any additional or detailed information required for the next quarterly monitoring report being mindful of GDPR rules; and
3. Approve the timeline to commence work formalising the Policy and proceed with formal consultation.

Reason(s)

Scrutiny Committee at its meeting held on the 26th January, 2023 requested to receive updates at every meeting on the effectiveness of the change.

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr. Linda Evans, Deputy Leader & Housing Portfolio Holder

<p>Directorate Communities Name of Head of Service: Jonathan Morgan Report Author: Rachael Parkinson</p>	<p>Designations: Head of Housing & Public Protection Interim Housing Hwb Manager</p>	<p>JMorgan@carmarthenshire.gov.uk RParkinson@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT ON THE OPERATION OF THE NEW ALLOCATION POLICY (MONITORING)

At its meeting held on the 20th February 2023 Cabinet considered the findings of the Communities, Homes, and Regeneration Scrutiny Committee Task & Finish Group to develop an Emergency Social Housing Allocations Policy for Carmarthenshire to address the unprecedented situation where the Council, as with all Welsh Local Authorities and Registered Social Landlords, was facing increased demand for social housing that was exceeding the level of supply.

The Emergency Allocations Policy was approved by Cabinet at this meeting, together with the following recommendation:

That the Scrutiny Committee receive updates at every meeting from officers on the effectiveness of the change; that the content of the update reports (attached) include data for the previous period referring to:

- Proportion of properties directly matched and those advertised
- Banding of Clients directly matched
- Number of properties directly matched and advertised by each community connection area, type of property and landlord
- Proportion of direct matches that were successful
- Number of direct matches where the client requests a review of the allocation, and the outcome of those reviews
- Number of direct matches where the client refuses the allocation but doesn't request a review

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Jonathan Morgan Head of Housing & Public Protection

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	YES	NONE	YES

1. Policy, Crime & Disorder and Equalities

A thorough Equality Impact Assessment has been carried out.

3.Finance

Failure to respond to the current situation could result in significant financial pressures around the use of temporary accommodation and the inability to move households on to more permanent accommodation.

5. Risk Management Issues

Failure to implement the Policy may result in:

- The overall housing system in the County “silting up” with little move-on opportunities to permanent accommodation;
- Increased use of temporary, and more expensive accommodation, to meet housing need; and
- Perception that we are not looking at more sustainable plans for the general homeless population in the County.

6. Physical Assets

Council housing will be used as solutions for temporary as well as permanent solutions.

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED YES	Include any observations here <i>The Emergency Policy better supports residents and improves the process for those in greatest housing need. This monitoring report demonstrates the effectiveness of the way social housing is allocated in Carmarthenshire.</i>
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Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Report to Cabinet on 20th February, 2023 – Emergency Social Housing Allocations Policy		Emergency Allocation Policy - Final Draft - 26 01 23.pdf (gov.wales)
Communities, Homes & Regeneration Scrutiny Task & Finish Report		Task and Finish report - Final.pdf (gov.wales)

The Emergency Allocations Policy - Impact of Direct Matching

Outcomes July – August 2023

Housing Services Division September 2023



Contents

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Matches by Community Connection Ward, Property Type and Landlord	3
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Unsuitable Matches and Reviews	6
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Context

At its meeting held on the 20th February 2023 Cabinet considered the findings of the Communities, Homes, and Regeneration Scrutiny Committee Task & Finish Group to develop an Emergency Social Housing Allocations Policy for Carmarthenshire to address the unprecedented situation where the Council, as with all Welsh Local Authorities and Registered Social Landlords, was facing increased demand for social housing that was exceeding the level of supply.

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- Number of properties directly matched and advertised by each community connection area, type of property and landlord
- Proportion of direct matches that were successful
- Number of direct matches where the client requests a review of the allocation, and the outcome of those reviews
- Number of direct matches where the client refuses the allocation but doesn't request a review

This is the third report of data available for direct matching which covers from July 2023 to August 2023.

The data in this report highlights how this has impacted on the number of properties available to bid on for the wider housing register.

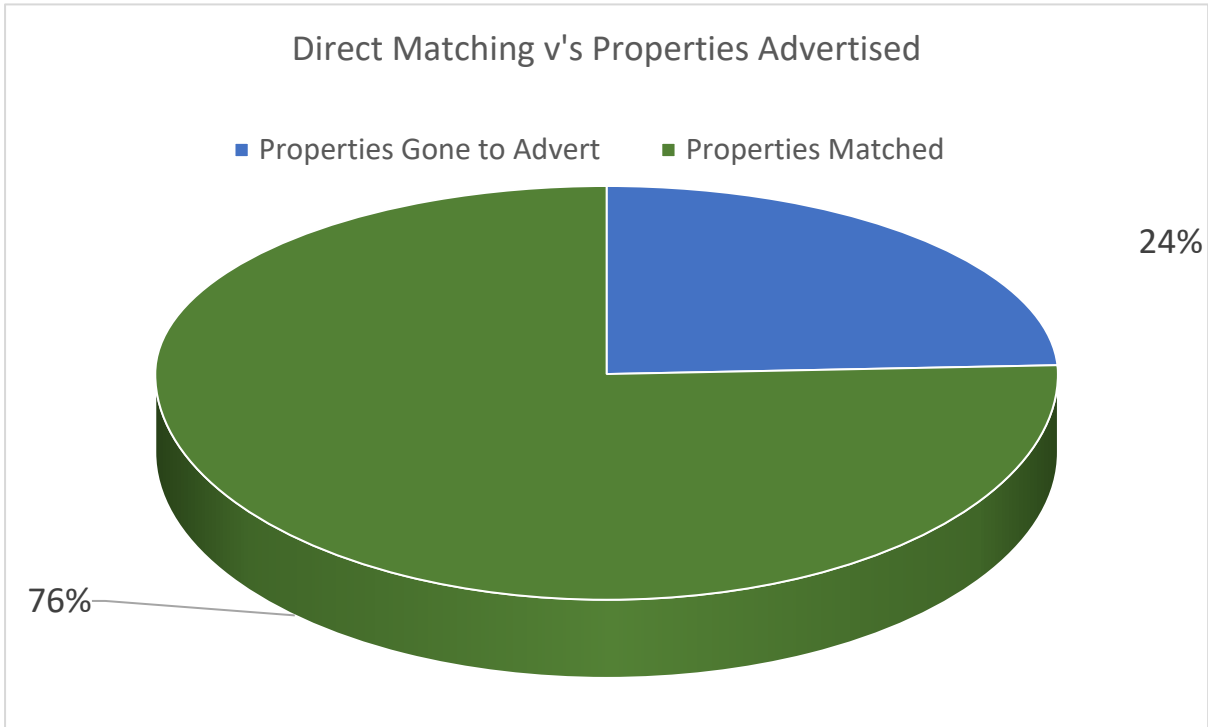
Recommendations

Communities, Homes, And Regeneration Scrutiny Committee are asked to:

1. Consider the data provided in the monitoring report of the Emergency Social Housing Allocation update report on the operation of the new allocation policy;
2. Provide feedback on any additional or detailed information required for the next quarterly monitoring report being mindful of GDPR rules; and
3. Approve the timeline to commence work formalising the Policy and proceed with formal consultation.

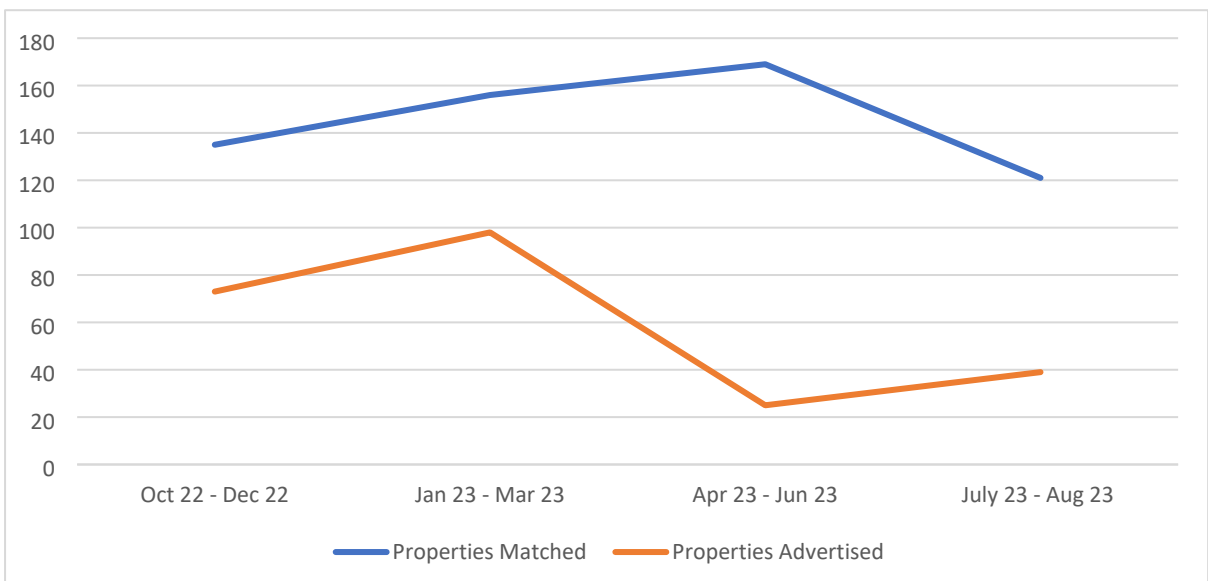
Number of properties matched

Graph 1. Properties Matched July 2023 – August 2023

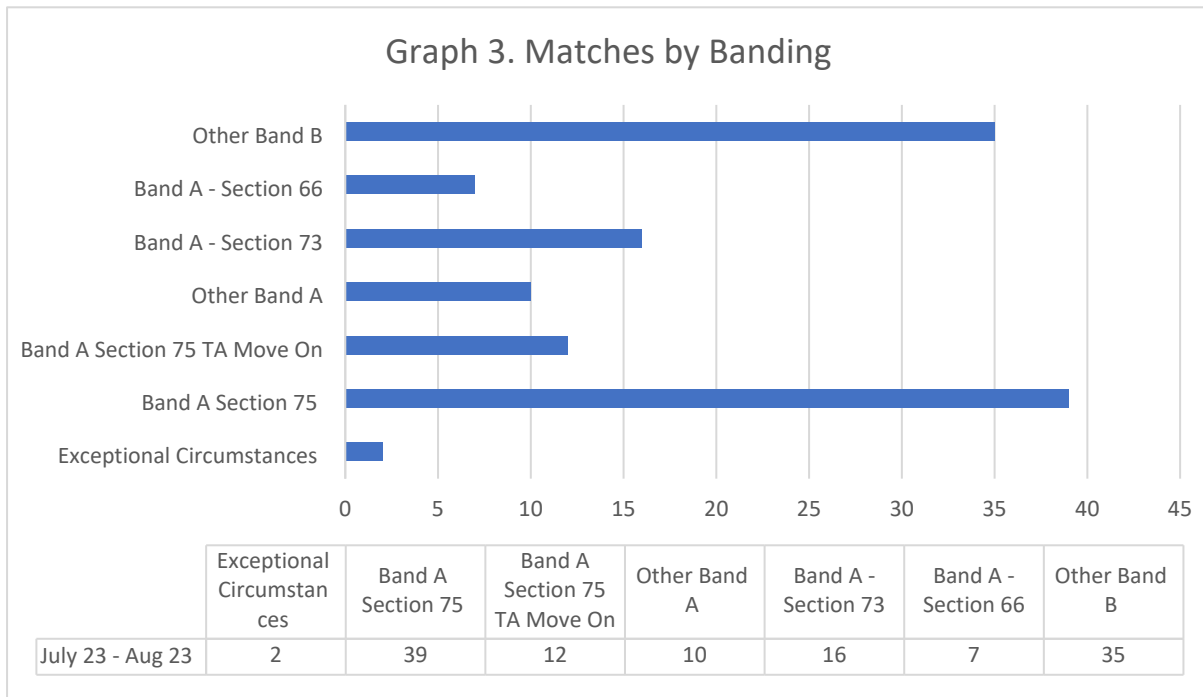


Properties Gone to Advert	39
Properties Matched	121

Graph 2. Properties directly matched v's properties advertised.



Matches by Band



Matches by Community Connection Ward, Property Type and Landlord

Table 1. Matches By Community Connection Area

Community Connection Area	No of Matches
Amman Valley	6
Ammanford	8
Carmarthen	25
Gwendraeth	18
Llandovery/Llandeilo	9
Llanelli East	11
Llanelli North/Rural	6
Llanelli Town	18
Llanelli West	10
Rural Central	2
Rural North	5
Rural West	3

Table 2. Matches By Property Type

Property Type	No of Matches
1 Bedroom Bungalow	3
1 Bedroom Flat	23
1 Bedroom Flat >55's	6
1 Bedroom House	2
1 bedroom Flat Extra Care	2
Bedsit	0
Shared Housing	0
2 Bedroom Bungalow	19
2 Bedroom Flat	10
2 Bedroom Flat > 55	0
2 Bedroom Maisonette	0
2 Bedroom House	18
3 Bedroom House	38
4 Bedroom House	0

Table 3. Matches By Landlord

Landlord	Stock	No of Matches
Bro Myrddin	986	9
Caredig	600	7
Carmarthenshire Council	9324	93
Pobl	1425	8
Wales and West	152	2
Western Valleys	-	1
Simple Lettings	134	1

Definitions for the purpose of the report

Homeless Duties within the Homeless (Wales) Act 2014

Sec 66 – Prevention

Once the household has been assessed and found to be at threat of homelessness, a duty to assist that household to try and prevent homelessness by taking all 'reasonable steps'. Some solutions such as mediation, support with debt advice/mortgage/rent arrears, security measures put in place, advocacy, private rented accommodation, social housing, prevention fund.

Sec 73 – Relief

Once the household has been assessed and found to be homeless, a duty to assist the household in resolving their homelessness.

Sec 75 – Final duty

Once the duty under Section 73 has ended, if the household is homeless, has a local connection and fits into a priority need group the authority has a duty to house. This accommodation must be for a minimum of 6 months.

Temporary Accommodation

If a household is homeless or at risk of becoming homeless, they apply to the council for help. We may provide temporary accommodation; this can sometimes be referred to as 'emergency' accommodation or 'interim' accommodation'.

We provide different kinds of temporary accommodation. Some of which is provided by the Council, private landlords and commissioned rooms in Hotels and Bed and Breakfast that we have the responsibility for arranging and allocating.

At the time of writing this report (11 09 23) there are no households with children in Bed and Breakfast or Hotels. For families these are used in emergency situations only until such time as we can arrange more suitable temporary accommodation.

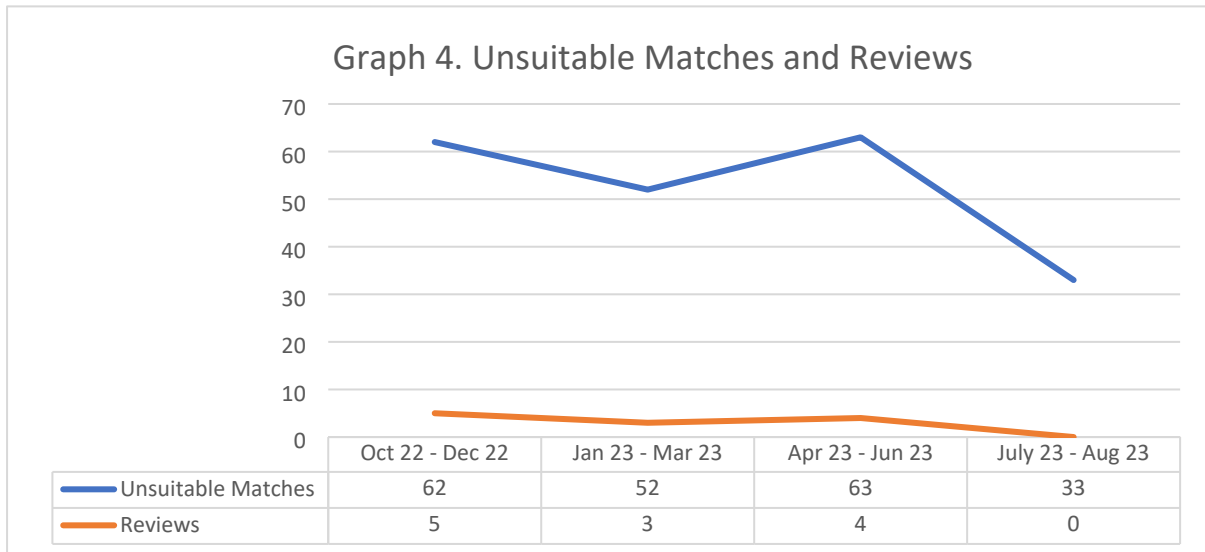
The impact of the direct matching has enabled us to reduce the time that households spend in temporary accommodation by 19 days for single people and 16 days for families. Although this demonstrates an improvement there are still substantial challenges ahead in reducing the use and length of stay in temporary accommodation.

No Preference Group

Applicants are placed in a Band depending on their housing need identified through the housing assessment. Applicants will fall under the 'No preference group' if they:

- Have the financial resources available to meet their housing costs.
- Have been guilty, or a member of their household has been guilty, of unacceptable behaviour serious enough to make them unsuitable to be a tenant of the Council.
- Do not have a local connection to Carmarthenshire, as defined at section 81 of the Housing (Wales) Act 2014. A person has a local connection with the area because:
 - the person is, or in the past was, normally resident there, and the residence is or was of the person's own choice.
 - the person is employed there.
 - of family associations.
 - unless they are exempt because of special circumstances (i.e., fleeing domestic abuse or violence, moving to receive or provide care to someone who has a local connection)

Unsuitable matches and reviews



Reasons for unsuitable matches:

- Change of Circumstances i.e., no longer needed accommodation, other needs we were unaware of.
- Property not suitable to meet their needs – medical conditions, family make up.
- Property topography unsuitable.
- Refusing properties after initial verbal offer – after viewing not happy with property offered i.e. don't like property or area, no off street parking
- Band B refusals – applicants can have 2 reasonable offers

Housing Register Data

Table 4. Number of Households on the Housing Register

Band	Applications 09/10/22	Applications 12/04/23	Applications 13/06/23	Applications 28/08/23
Band A	607	830	831	581
Band B	1197	926	887	1077
Band C (Registered Only)	2610	2463	2488	2708
No Preference Group	-	332	322	374
Total	4414	4551	4528	4740

Policy Timeline

The Emergency Allocations Policy has been operational since April 2023. There has been regular monitoring of the impact of the Policy with a view of using the data and feedback to commence work in formalising the wider Allocations Policy.

Below outlines a proposed timeline of the work that will be undertaken to formally review the impact of the Emergency Policy, gather feedback and suggestions for improvement and carry out formal consultation in line with the guidance outlined in the Code of Guidance for Local Authorities on the Allocation of Accommodation and Homelessness 2016.

November 2023	<ul style="list-style-type: none"> • Commence Work to Review Data and Feedback from Emergency Allocations Policy • Prepare detailed plan
December 2023	Review and Finalise: <ul style="list-style-type: none"> • Accessible Housing Register Policy • Extra Care Policy
January 2024	<ul style="list-style-type: none"> • Prepare draft Allocations Policy for Consultation • Prepare Awareness Material • Pre-Consultation Meeting with Scrutiny
February 2024 – April 2024	12 Week Consultation Period to include: <ul style="list-style-type: none"> • Local Members • Wider Public Consultation • Stakeholders
May 2024	<ul style="list-style-type: none"> • Analyse feedback and Prepare Final Policy • Legal – Barrister Checks • Final Version for Political Process
June 2024	<ul style="list-style-type: none"> • DMT – 11th June 2024 • CMT – 20th June 2024
July 2024	<ul style="list-style-type: none"> • Communities, Homes & Regen Scrutiny – 8th July 2024
September 2024	<ul style="list-style-type: none"> • Pre-Cabinet – 2nd September 2024 • Cabinet – 16th September 2024
October 2024	<ul style="list-style-type: none"> • Council – 9th October 2024
November 2024	<ul style="list-style-type: none"> • Members Session • Staff Training
December 2024	<ul style="list-style-type: none"> • Policy Live

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

28TH SEPTEMBER, 2023

SUBJECT :

LEISURE, CULTURE, AND OUTDOOR RECREATION STRATEGY

Purpose:

To present a new 10-year Leisure, Culture and Outdoor Recreation Strategy for Carmarthenshire.

THE SCRUTINY COMMITTEE IS ASKED TO:-

- Review and assess the information contained in the report which provides the strategic direction for the service moving forward, noting:
 - the consultation undertaken to date via members, stakeholders, and the public
 - that the final document is also aligned with national and corporate strategic policies

Reason(s)

- To formulate views for submission to Cabinet for consideration.

CABINET MEMBER PORTFOLIO HOLDER:-

Cllr Hazel Evans, Regeneration, Leisure, Culture and Tourism

Directorate: Communities

Designation:

Tel: 01267 228309

**Name of Head of
Service/Report Author:**

Head of Leisure

Email address:
IJones@sirgar.gov.uk

Ian Jones

EXECUTIVE SUMMARY

LEISURE, CULTURE, AND OUTDOOR RECREATION STRATEGY

PURPOSE OF REPORT

The strategy document has been developed building on insights and consultation with members, key stakeholders, and the public through an online consultation exercise. This document provides a framework for the service to deliver the strategically aligned Leisure, Culture, and Outdoor Recreation Strategy for the next 10 years.

The strategy answers three basic questions:

- Where has the service come from?
- Where is it now?
- Where is it going?

EXECUTIVE SUMMARY

Purpose of service: Leisure, Culture and Outdoor Recreational services help create places where people want to live, work and visit. They play a vital part in public health and well-being whilst developing cultural identity and community cohesion.

The service Strategy aims to:

- Ensure we become a more integrated and integral service, fundamental to delivering on corporate and national outcomes;
- Ensure everybody has access to Leisure, Cultural and Outdoor Recreation services;
- Ensure every child is on a path to an active, healthy, engaged life;
- Get more people engaged in thriving, caring, active communities;
- Develop a stronger Carmarthenshire Cultural identity;
- Create a healthier Carmarthenshire;
- Make Carmarthenshire a better place to live, work and visit;
- Ensure people look after and make better use of our outdoor environment;
- Make the service more efficient and cost effective, allowing for pro-active re-investment in people's health and well-being;
- Support a stronger, more prosperous, self-sustaining economy.

DETAILED REPORT ATTACHED?

YES (Presentation slides)

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Ian Jones*

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	NONE	YES

1. Policy, Crime and Disorder

The purpose of this document is to align with national, corporate, and key stakeholder objectives to deliver an integrated Leisure, Culture, and Outdoor Recreation Strategy for Carmarthenshire for the next 10 years.

Integrated impact assessments form part of this work, including those focussed on changes to specific service direction for the final strategy.

3. Finance

The strategy outlines a vision, an ambition, and an intent for the service, recognising that no additional resource above existing revenue and capital budgets are committed. The reference to future investment would be subject to separate funding bids, and / or may be delivered via external resources, or possibly using invest to save principles.

7. Physical Assets

The strategy recognises the importance of developing a service asset management plan aligned with the corporate asset management plan for the authority.

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED YES	Cllr Hazel Evans
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Section 100D Local Government Act, 1972 – Access to Information
 List of Background Papers used in the preparation of this report:

 THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Leisure Strategy 2008-13		Leisure Service online files

Leisure, Culture, and Outdoor Recreation Strategy

2023 - 2033



WHAT **COULD** IT LOOK LIKE IN 2033?

- **A more integrated and integral service, fundamental to delivering on corporate and national outcomes**
- **Everybody able to access our Leisure, Cultural and Outdoor Recreation services**
- **Every child on the path to an active, healthy, engaged life**
- **More people engaged in thriving, caring, active communities**
- **A stronger Carmarthenshire Cultural identity**
- **A healthier Carmarthenshire**
- **A better place to live, work and visit**
- **People looking after and making better use of our outdoor environment**
- **A more efficient, cost-effective service, allowing us to pro-actively re-invest in people's health and well-being**
- **A stronger, more prosperous, self-sustaining economy**

TIMELINE AND PROCESS FOR DEVELOPING THE NEW STRATEGY

Decision to Development Strategy

- Autumn 2021 - Decision to develop a new Strategy

Developing A Strategic Framework

- February - May 2022 - Initial Internal Consultation: Leisure Scrutiny Committee, Senior Leadership Team, Leisure Management teams
- June - Present Draft Strategic Framework to Department Management Team
- September - Nov - Present Draft Strategic Framework to Corporate Management Team, Pre-Cabinet, & Scrutiny

Consultation with External Partners

- Jan-Apr 2023 - External Consultation on Draft Strategic Framework to Stakeholders & Partners
- Spring / Summer - External Consultation with Public, Service users & local clubs / groups

Member Consultation

- September - Presentation of final draft to Cabinet Member
- September / Oct - Presentation to Pre-Cabinet

Council Decision

- October - Cabinet approval
- November 2023 - Implement strategy

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STRUCTURE AND CONTENT OF PRESENTATION

Where have we been?

- Our Journey 2007 - 2022

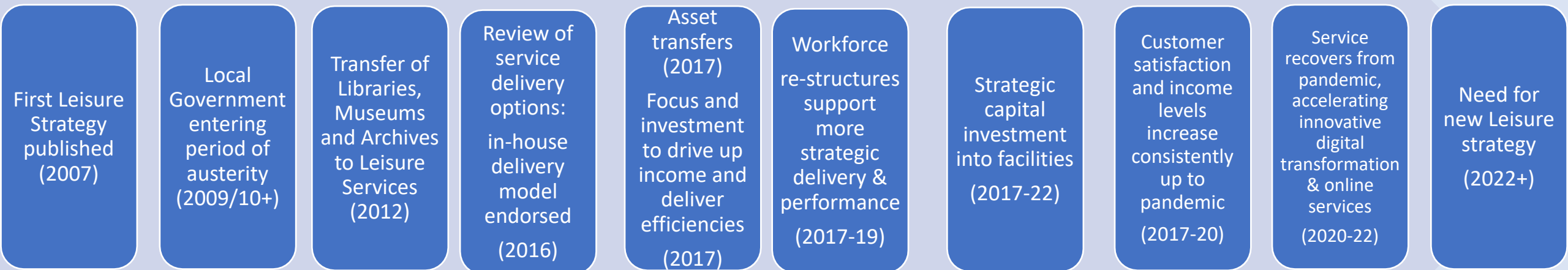
Where Are We Now?

- The Leisure Service today
- Stakeholder Map
- Strategic Alignment of the Service
- Intelligence data / trends influencing the Strategy
- Internal Stakeholder Consultation – feedback to date

Where Are We Going?

- Emerging Themes from Internal Consultation
- Strategic Framework
- Leisure Service Priorities
- A Vision for 2032 - What does Success Look Like

WHERE HAVE WE COME FROM? 2007 - 2022



WHERE ARE WE NOW? The Leisure Service today

Purpose of service: Leisure, Culture and Outdoor Recreational services help create places where people want to live, work and visit. They play a vital part in public health and well-being whilst developing cultural identity and community cohesion.

- Actif Sport & Leisure - Indoor/ Outdoor Facilities, Actif Community Sports Development Team, Health & Fitness Team
- Cultural Services - Theatres, Archives, Galleries, Libraries, Museums, & Arts
- Outdoor Recreation - Country Parks, Strategic Coastal sites, Local Nature Reserves, & Outdoor Education

'Steady state' position (controllable budgets)

- **Expenditure:** CCC spends approximately £18.01m on Leisure, Outdoor Recreation and Culture annually (21/22 actuals)
- **Income:** circa £10.33m per annum across the service
- **Net costs:** £7.68m per annum
- **Operational Recovery Rate:** 57.36% (Inc/Exp)
- **Cost per head of population:** £40.40 (population 190,073)
- **Workforce:** The service employs 162 F/T staff, 138 P/T staff and 146 casual staff.
- **Energy costs:** circa £859k pa (water, electric / gas etc)
- **User visits:** Pre-covid the service welcomed over 3 million user visits pa.
- **Social Value:** The Actif Sport & Leisure Services generates a SV of over £5m pa for the £2m (net) invested. This includes: over £4m of benefit to general well-being; and £800k of direct health benefits associated with reducing the risk of strokes, cancer, diabetes, depression and general GP visits

WHERE ARE WE NOW? Market forces

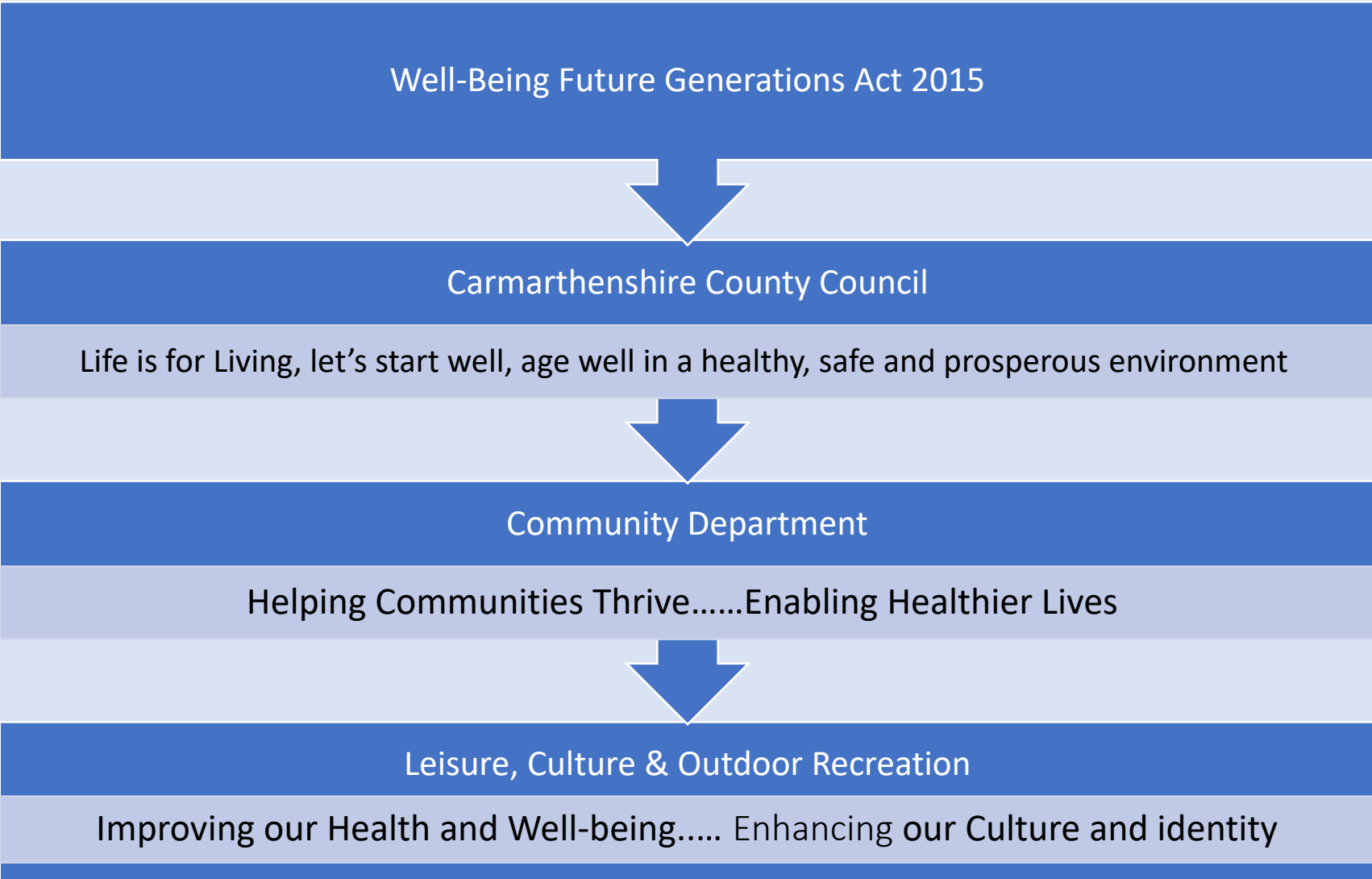
Leisure Service – ‘live’ position

- **Financial forecast:** tough settlements anticipated over the coming years. All services individually, and collectively will need to evidence ongoing, improved social and financial value. Current values below, with baseline SV figures to be established for Cultural and Outdoor Recreation services.
- Actif Sport & Leisure - Cost per head of population £ 11.10; Operational Recovery Rate 71.66%; Social Value £5m
- Cultural Services - Cost per head of population £ 25.88; Operational Recovery Rate 20.18%; Social Value £TBC
- Outdoor Recreation - Cost per head of population £ 1.18; Operational Recovery Rate 93.83%; Social Value £TBC
- **Future provision:** Not a choice of one service before another - all these services bring social value to Carmarthenshire, however they differ in terms of their ability to operate ‘commercially’ - cross subsidy a key principle
- **Expenditure challenges:** We have many built assets across the portfolio, and these cost. Energy costs have a huge bearing on our large buildings, with costs increasing 150-185% over recent and projected years. Using less energy and making best use of (any) existing assets are key to meeting these challenges. Mobile / online / streamed alternatives to be considered
- **Workforce:** recruitment and retention challenges, especially in specialised front of house roles at rural sites e.g. swim / exercise referral instructors. Seasonal challenges too.
- **Income challenges:** £4.5m of overall £10.3m income for service comes from Health & Fitness, and Aquatics. Current income a 90-100% of pre-covid (and increasing). New services coming online e.g. Caban at Pendine
- **Sustainable development:** A continuous review and improvement approach is key to sustainable future service delivery modelling – delivering better outcomes with less resource.

KEY STAKEHOLDERS



Strategic Alignment of the Service



CURRENT CORPORATE DATA AND TRENDS INFLUENCING THE STRATEGY

Childhood Obesity	<ul style="list-style-type: none"> Projections suggest an increase in trends for childhood obesity with figures showing males between the ages of 2 – 15 being at greatest risk. Carmarthenshire has the highest levels of overweight or obese children in Wales with 31.4% of 4-5 year-olds being overweight or obese. (Ref: Child Measurement Programme for Wales 2021/22, Public Health Wales)
Adverse Childhood Experience (ACE)	<ul style="list-style-type: none"> Adverse Childhood Experiences (ACEs) have harmful impacts on health and well-being across the life course. Children in workless households are more likely to experience ACE's. 8.7% of children in Carmarthenshire are living in workless households (Ref: Carmarthenshire Plan 21/22)
Tackling Poverty	<ul style="list-style-type: none"> 33.8% (27,691) of households in Carmarthenshire can be defined as living in poverty, 13th highest in Wales (Welsh average 32.9%). The COVID-19 Pandemic may have impacted more significantly on the most deprived communities. (Ref: Carmarthenshire Plan 21/22)
Create More Jobs & Growth	<ul style="list-style-type: none"> Providing secure and well-paid jobs for local people is central to everything we are seeking to achieve. Increasing employability is fundamental to tackling poverty, reducing inequalities and has a dramatic impact on our health and ability to function in everyday society. (Ref: Carmarthenshire Plan 21/22)
Help People Live Healthy Lives	<ul style="list-style-type: none"> There is a significant gap in life expectancy and a healthy life expectancy. In Carmarthenshire Healthy life expectancy of both males and females are below the Welsh average of 65.3 and 66.7 years. (Ref: Carmarthenshire Plan 21/22)
Community Cohesion	<ul style="list-style-type: none"> Only half (51.5%) of Carmarthenshire residents feel they live in cohesive communities, where people treat each other with respect and consideration, where people from different backgrounds get on well together, and feel they belong to their local area. (Ref: Carmarthenshire Plan 21/22)
Supporting Older People to age well and maintain dignity	<ul style="list-style-type: none"> Current projections suggest that the population of people over 65 living in Carmarthenshire is growing and by 2030 this will increase by 60%. It is essential that we lay robust foundations to future proof the availability of services that promote and support ongoing well-being and independence for our frail older adult population. (Ref: Carmarthenshire Plan 21/22)
Looking After the Environment Today – For Tomorrow	<ul style="list-style-type: none"> The Natural Environment is a core component of sustainable development. The Environment (Wales) Act 2016 expands the duty placed on public bodies, requiring them to maintain & enhance biodiversity & promote ecosystem resilience (Ref: Carmarthenshire Plan 21/22)

CONSULTATION - PERCEPTION OF THE SERVICE

Perception of Leisure, Culture, and Outdoor Recreation (LCOR) Service

- Service is valued, trusted & respected
- Competes well as a non-statutory service
- Confidence in the management
- Major Facilities (including Pentre Awel when operational) are well distributed across the County
- Services have survived austerity & pandemic
- Income (pre-Covid) rising – reduction in public subsidy / demonstrate financial resilience
- No appetite to outsource e.g. Trust or Third Party Operator
- Critical contribution to (post Covid) economic recovery, (continued) regeneration and future prosperity
- Health & Well-being of citizens is of high importance
- Capital investment has been (strategically) well planned, managed and is having a positive impact on users & growth
- General feeling of pride and enthusiasm to make a difference to people's lives
- Workforce re-structuring has improved delivery & performance
- Working well with corporate well-being services
- Service performed during pandemic and is recovering well
- Lessons learnt from pandemic – accelerated innovative approaches and aspects of digitalisation

CONSULTATION - CHALLENGES TO THE SERVICE

- Focus on social and population values – improving mental health & physical well-being leading to lifelong (better) health, positively impacting on health and economic regeneration (and post covid recovery)
- Continue to contribute to corporate direction and add value to CCC corporate objectives – One Team philosophy
- Help to reduce levels of childhood obesity
- Contribute to tackling poverty - must ensure people in poverty have access to services
- Risks related to rising energy costs for facilities and the service in general / awareness of green agenda and targets
- Cost of living increases to existing & future service users – charging and social pricing policies key issues identified from public consultation
- How to engage & support an ageing population
- Develop approaches to connect & support rural communities
- Help to support communities to be more cohesive and to thrive
- Evidence needed that tax-payers value the service and it meets their needs & expectations
- Continue to ‘invest to save’ and develop the offer
- Continuous improvement on customer focus, service delivery & consistency of standards across the service
- Challenges with agility of current workforce / recruitment post Covid - what does the workforce of the future look like?
- Ensure the service continues to innovate e.g. programme delivery, technology & digitalisation, facility improvements and ‘green agenda’,
balancing:- Commerciality/Efficiency v Social/Equality/Diversity/Inclusion
- Challenges of working in certain listed, deteriorating, or ageing building stock, whilst public consultation highlights desire for better facilities
- Recognition of differing booking systems, data collection & recording systems across service

CONSULTATION - OPPORTUNITIES FOR THE SERVICE

- Team Carmarthenshire – support / strengthen / add value to the corporate strategy & brand, add value and embed in core statutory services e.g. education, social services, tourism, economy, environment etc.
- Become powerful advocates for the service and celebrate the achievements of people and the Council (storytelling)
- Potential for future capital investment into the service, led by the needs of Carmarthenshire residents, and impacting on the corporate direction & ambition of CCC
- Potential for further collaboration, shared projects / services and intelligence between CCC departments
- Leisure departments working more closely together e.g. outdoor theatres, active story time in library outlets, sporting culture & heritage exhibitions displayed in leisure centres, physical well-being activity delivered in places of culture e.g. yoga/dance/movement
- Maximising the strong and unique heritage, culture and identity of Carmarthenshire enabling it to thrive, and helping to tell positive stories about the County
- Maximise the opportunity for residents to value and use the outdoors – both formal & informal (free to use) opportunities
- Connect to stakeholder strategies to maximise future investment into the service – Sport Wales, Arts Council for Wales, NRW/Conservation organisation, Regional Forums, Public Service Boards
- Maximise additional sources of investment including commercial investment & sponsorship
- Continue to forward plan & horizon scan
- Learn the lessons from Covid – adaptable / flexible services
- Strategic investment continues where it makes biggest impact on people's health and well-being e.g. Pentre Awel, Llanelli
- Further use and development of technology & innovation e.g. 73% of public preferred to access Archive services online
- Improved customer journey and experience, and clear communication with citizens is key

Carmarthenshire Leisure Culture & Outdoor Recreation Strategy

Our Behaviours (Aligned to Corporate Values)

OUR VISION (what we want to achieve)
OUR ROLE IS... (Mission – what we want do do)

Life is for Living, lets start well, age well in a healthy, safe and prosperous environment

Improving the health and well-being of Carmarthenshire

Proud to be One Team

Our Strategic Themes

Delivering health & active well-being for all, for life	Helping to grow economic prosperity, making Carmarthenshire a great place to live and work	Supporting our communities to be cohesive & resilient	Caring for our environment in all that we do	Promoting our heritage, culture and the Welsh Language	Placing equality, diversity & inclusion at the heart of our work
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Leading with Integrity

We will achieve this by (enablers)

Working with and developing great PEOPLE who share in our ambition and values	Generating RESOURCES to invest in our facilities, programmes and people	Being socially responsible & INCLUSIVE , in our approach & by leaving no one behind	Developing robust PARTNERSHIPS & collaborations with those who can help us achieve our mission	Being customer focussed and by using EVIDENCE & INSIGHT to guide our services and continually improve	TELLING STORIES about the benefits of an active lifestyle	Being INNOVATIVE to improve services
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Putting our Customers First

Our approach will focus on...



Striving for Excellence

Our Partners

Carmarthenshire County Council – Education, Social Services, Tourism, Environment, Highways	Actif Carmarthenshire – Sport Wales, West Wales Sports Partnership, Governing Bodies of Sport, Regional Associations, Clubs	Culture – Arts Council, Local Theatre & Activity Groups	Outdoor Recreation – National Resources Wales, Conservation & Land Management Groups
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Taking Responsibility for our actions

Our Impact (Success Measures)

<ul style="list-style-type: none"> • Double the numbers of users by 2032 • Improvement in the Health & Well-Being of residents 	<ul style="list-style-type: none"> • Increase satisfaction of LCOR service & programmes to '8' through Net Promoter Score survey 	<ul style="list-style-type: none"> • Achieve Carbon neutral position by 2030 	<ul style="list-style-type: none"> • Reduced cost of LCOR Service to people living in Carmarthenshire
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Listening to the needs of residents & visitors

Robust Governance & A Socially Responsible Approach To Our Environment

STRATEGIC PRIORITIES

Well Being For All	Helping to Grow Economic Prosperity	Supporting Our Communities to Thrive	Caring for Our Environment	Promoting our Heritage, Culture and Language	Placing Equality and Inclusion at the Heart of all that we do
<p>We will:-</p> <ul style="list-style-type: none"> • Provide a service which listens & responds to the needs of our residents (& visitors to our county) • Set ambitious 10 year targets to double existing levels of activity & participation by our residents leading to improved health & well-being • Reduce levels of obesity, particularly amongst children between the ages of 2 – 15 years. • Work with partners to contribute to the reduction in poverty, loneliness & poor mental health amongst our residents • Monitor customer satisfaction levels on an annual basis, with the ambition of continuous service improvement • Take a person centred approach to the delivery of our service, where possible, delivering programmes based on demand. • Make use of both built facilities & the natural environment in order to maximise our offer • Offer a range of programmes that enable our residents to ‘start well’, ‘live well’ and ‘age well’ • Use of technology to improve service delivery and accessibility • Use insight & evidence to help shape our service 	<p>We will:-</p> <ul style="list-style-type: none"> • Support economic regeneration and post Covid recovery within the county by delivering:- <ul style="list-style-type: none"> ➤ cultural activities & events ➤ sporting events of regional, national & international significance ➤ Outdoor events which attract visitors to our parks & open spaces ➤ Continue to reduce levels of public subsidy into our service ➤ Attract additional revenue and external resource to support service delivery ➤ Support tourism initiatives that add value to the local economy and perception of the Carmarthenshire • Deliver a workforce strategy to ensure the service is agile, fit for the future, drives service improvement & meets the expectations of our customers through:- <ul style="list-style-type: none"> ➤ workforce planning & recruitment ➤ staff training programmes ➤ staff retention strategies ➤ building a ‘Team Carmarthenshire’ approach ➤ exploring how the workforce can be more inter-changeable across the service 	<p>We will:-</p> <ul style="list-style-type: none"> • Develop a range of services and programmes which can be accessed from across the County by: <ul style="list-style-type: none"> ➤ Be innovative with our use of technology & digitalised services to further enable people to connect & engage ➤ Collaborate with traditional and non-traditional community partners and front line services that can help us deliver health and well-being • Understand the needs of our rural communities, specifically addressing issues which prevent or hinder participation in our services • Add value to the Council’s ‘community hubs’ programme • Develop an outward facing communications strategy to ensure that our communities feel valued and are connected with our services • Continue to deliver education and training opportunities that champion and enable the young leaders of tomorrow • Develop robust community volunteer networks to maximise formal and informal opportunities to improve health and well-being 	<p>We will:-</p> <ul style="list-style-type: none"> • Develop a ‘green’ action plan for leisure • Commit to supporting the successful implementation of the Council’s Net Zero Carbon action plan across our services • Achieve a Net Zero Carbon position for our facilities by 2030 • Apply circular economy principles to everything we do. • Work toward achieving zero waste across our services • Work with and educate people & our partners to help them understand and support the implantation of ‘our ‘green’ action plan • Be sympathetic to the needs of the environment when developing future facilities, programmes & activities • Support active travel schemes & safe walking routes to our facilities & community activities 	<p>We will:-</p> <ul style="list-style-type: none"> • Actively promote the unique & proud heritage and culture of Carmarthenshire • Use ‘story-telling’ to promote the importance of culture, sport/physical activity and the great outdoors to improve health and well-being • Celebrate the success of our residents who achieve on the local, national & world stage, inspiring our residents to become more active and engaged in our programmes • Provide a bi-lingual service to our customers, supporting and enabling our Welsh language to flourish & thrive 	<p>We will:-</p> <ul style="list-style-type: none"> • Develop an Equality, Inclusion and Diversity action plan to support & improve our services • Continue to provide EDI training to our staff and delivery network • Review and continuously improve how our service is delivered to ensure it is available and accessible to all • Balance the need for commerciality with the ambition of being socially responsible in all that we do • Develop an EDI support network to advise on matters of equality and inclusion e.g., Disability Arts/Sport Wales, LGBTQ+ Network, Race Equality network

GENERAL SERVICE-WIDE THEMES

Manage Well

HUMAN

- Align with corporate workforce strategy – focus on recruitment, training and retention
- Personalised / people centred offers and services
- Equalities, Diversity & Inclusion (EDI): pro-active approach to making services accessible / affordable to all, with a focus on programmes, activities, charges and social pricing
- User satisfaction and feedback key
- Getting people more active, engaged and healthier
- Collaborating and aligning with services: e.g. Education; Health; Regen; Marketing & Media

ENVIRONMENTAL

- Towards net zero carbon corporate target by 2030 – Green champions throughout service
- Apply circular economy principles to everything we do
- Zero waste principles

TECHNOLOGICAL

- Digital services to support and compliment physical engagement
- Connected services

FINANCIAL

- Performance management measures for income, costs and user numbers;
- Commercially efficient & Socially valuable services (both co-exist)

PREVENTION

- Pro-actively work with partners to sustain and enhance population health, with a strong emphasis on developing preventative services to meet the demands of an ageing population, and to address our acute health inequality challenges. Prevention rather than cure

ASSETS

- Clear framework of facility management. Enabling - Delivering.
- Asset management planning key

Key Measures

- People Outcomes
- Recruitment / Retention measures
- Customer satisfaction: NPS scores above 8
- Social Values generated for all service areas
- Population Health measures (by age / gender / locality):
- Physical activity;
- Mental Health;
- Community engagement;
- Obesity levels (focus on children)

- Place Outcomes
- Facility management frameworks in place
- Well maintained, accredited, efficient sites

- Environmental Outcomes
- Energy usage / Net zero Carbon measures improved

- Economic Outcomes
- Commercial opportunities plan produced
- Cost recovery up 10%: Exp / Inc

ACTIF SPORT & LEISURE

FOCUS AREAS

- Work with the Education department to implement recommendations from Task & Finish groups work to help reduce childhood obesity levels and to set healthy habits for life:
- - Developing a sustainable Planning, Preparation and Assessment (PPA) cover model for schools including access to the Actif Anywhere Schools online platform;
- - Improving physical literacy standards as the foundation for life-long activity and well-being
- - Developing a new schools and community aquatics plan for the County
- - Develop a sports pitch strategy for the County with the aim of getting an all-weather pitch at every secondary school
- New Pentre Awel Leisure Centre completed and open
- A 24/7 universal health and well-being offer – as you want it, when you want it, wherever you want it
- Develop a sport for all approach to support a broad range of participation in sports, from beginners to elite, working to support all Community Sports Clubs to become self-sustaining with development support, aligned to:
 - County Sport plans; and Club accreditation
- Expand the scope Exercise Referral and Social prescribing schemes as a recognised, efficient, and pro-active approach to supporting and reducing primary care pressures.
- Develop Actif Anywhere bi-lingual online Leisure platform used in: Schools, community centres, health settings, & other local authorities
- Regenerating towns and communities:
 - New Swimming Pool and Health & Fitness offer for Ammanford
 - Accessible 24/7 health and fitness, and commercial leisure offer in Carmarthen Town Centre

Key Measures

People Outcomes

Number of service users doubled by 2032
Childhood Obesity reduced by 50%
Every child able to swim 25m by age 11
Net Promoter Score customer satisfaction scores above '8'

Place Outcome

All facility plans delivered

Environmental Outcome

Contributing to Corporate Net zero carbon target for 2030
Waste management strategy implemented

Economic Output

Additional £5m investment into the service
Cost of Service to the rate payer reduced

CULTURAL SERVICES

FOCUS AREAS

- **Libraries & Archives:**
 - Develop a new Libraries strategy in line with evolving National Public Library Standards with a focus on reviewing outreach services
 - Hybrid delivery model of online and in person services
 - Develop themes of: Connect; Engage; Evolve; Partner; and Anchor (regenerating town / rural locations)
 - New Country Archive THE focus for the history and collections of Carmarthenshire, recognised as a place of learning, creativity, and discovery.
- **Museums, Galleries & Arts**
 - New Museums Strategy
 - New expanded, independent Oriel Myrddin gallery offer
 - New Museum of Land Speed at Pendine
 - Agreed long term plan for Kidwelly Industrial Museum
 - Further development of partnerships with Trusts, user groups and 3rd sector
 - New Arts development plan
 - Continued investment into Carmarthen and Parc Howard Museum sites
- **Theatres**
 - Thriving creative and social hubs, playing an active role in sustaining and supporting flourishing, creative communities
 - Developing Carmarthenshire's unique bilingual identity and culture, impacting and inspiring audiences, in our physical venues, and beyond through our outreach and digital programmes.

Key Measures

- People Outcomes
 - Number of service users doubled by 2032
 - Net Promoter Score customer satisfaction scores above '8'
 - Formal engagement and partnerships with education / schools to access and utilise learning resources from our Cultural services
- Place Outcome
 - All facility improvement plans delivered
- Environmental Outcome
 - Contributing to Corporate Net zero carbon target for 2030
 - Waste management strategy implemented
- Economic Output
 - Additional £5m investment into the service
 - Cost per user reduced by 10%

OUTDOOR RECREATION SERVICE (ORS)

FOCUS AREAS

- **Outdoor Education:** New re-purposed County-wide Outdoor Education service in place, with a particular emphasis on a range of residential learning opportunities for children and young people.
- **10 year Sites Masterplans:**
 - Pembrey Country Park
 - a. Upgraded infrastructure: Electric; water; waste; broadband; depot, BMX track
 - b. Diverse accommodation offer: Log cabins / pods
 - c. Indoor play and activity facility
 - d. New beach sports / café / heritage facility
 - Millennium Coastal Park
 - a. New Motorhome facilities and coastal facilities in place and linked all along our coastline
 - b. Enhanced watersports offer at North Dock
 - c. Development of fishing offer
 - d. Burry Port East redevelopment
 - Llyn Llech Owain Country & Mynydd Mawr Woodland Parks
- **Pendine Attractor Project operational**
 - New 44 bed 'Y Caban' accommodation offer
 - Development of income generating beach sports / activities
 - Events programme developed with key stakeholders
- **Green space and conservation management plan across all sites**
- **ORS Net Carbon Zero and Waste Strategy**
- **ORS Event Strategy, with 1 major event pa driving tourism economy**
- **New skatepark for South of County**

Key Measures

- People Outcomes
 - Number of service users doubled by 2032
 - Net Promoter Score customer satisfaction scores above '8'
- Place Outcome
 - All facility improvement plans delivered
- Environmental Outcome
 - Contributing to Corporate Net zero carbon target for 2030
 - Waste management strategy implemented
 - Green space and conservation management plans across all sites
- Economic Outcome
 - Additional £10m investment into the service
 - The service is cost neutral

WHAT **WILL** IT LOOK LIKE IN 2032?

- A more integrated and integral service, fundamental to delivering on corporate and national outcomes
- Everybody accessing our Leisure, Cultural, and Outdoor Recreation services
- Every child on the path to an active, healthy, engaged life
- More people engaged in thriving, caring, active communities
- A stronger Carmarthenshire Cultural identity
- A healthier Carmarthenshire
- A better place to live, work and visit
- People looking after and making better use of our outdoor environment
- A more efficient, cost-effective service, allowing us to pro-actively re-invest in people's health and well-being
- A stronger, more prosperous, self-sustaining economy

Diolch / Thank you

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 28th SEPTEMBER 2023

REVENUE & CAPITAL BUDGET MONITORING REPORT 2023/24

THE SCRUTINY COMMITTEE IS ASKED TO:

- Receive the budget monitoring report for the Housing, Regeneration & Property, Place and Sustainability and Leisure & Recreation Services and considers the budgetary position.

REASONS:

- To provide Scrutiny with an update on the latest budgetary position as at 30th June 2023, in respect of 2023/24.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs and Planning Policy)
- Cllr. Hazel Evans (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Service</p> <p>Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 28th SEPTEMBER 2023

Revenue & Capital Budget Monitoring Report 2023/24

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for Communities, Homes & Regeneration Scrutiny Committee. Services within the Communities, Homes & Regeneration Scrutiny remit are forecasting a £10k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is predicting to be underspent by £94k for 2023/24.

Capital Budgets

Appendix E

Details the main variances on capital schemes, which shows a forecasted net spend of £52,709k compared with a working net budget of £92,095k giving a -£39,386k variance.

Appendix F

Details all Public Housing (HRA) capital projects.

Appendix G

Details all Private Housing (General Fund) capital projects.

Appendix H

Details all Leisure capital projects.

Appendix I

Details all Regeneration capital projects.

Appendix J

Savings Monitoring Report for 2023/24. This includes detail on the 2022/23 savings proposals that were undelivered as at 31st March 2023.

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	YES

3. Finance

Revenue - The Regeneration & Property, Place & Sustainability, Leisure & Recreation and Non-HRA Housing Services show a net variance of £10k against the 2023/24 approved budgets and the HRA Housing Service is predicting to be underspent by £94k.

Capital - The capital programme shows a variance of -£39,386k against the 2023/24 approved budget.

Savings Report - The expectation is that at year end £632k of Managerial savings against a target of £762k are forecast to be delivered. £20k of Policy savings against a target of £60k put forward for 2023/24 are forecast to be delivered.

7. Physical Assets

The expenditure on the capital programme will result in the addition of new assets or enhancement to existing assets on the authority's asset register.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED?
YES

(Include any observations here)

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2023/24 Budget	Corporate Services Department, County Hall, Carmarthen
2023-28 Capital Programme	Online via corporate website – Minutes of County Council Meeting 1 st March 2023

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Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Summary

Division	Working Budget				Forecasted				June 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Regeneration & Property	13,693	-7,748	3,683	9,627	13,172	-7,222	3,683	9,633	6
Place and Sustainability	6,563	-2,523	381	4,422	7,086	-3,079	381	4,388	-34
Leisure & Recreation	19,781	-10,791	6,369	15,358	20,342	-11,194	6,369	15,517	158
Council Fund Housing	33,969	-33,559	521	931	35,391	-35,102	521	810	-120
GRAND TOTAL	74,006	-54,621	10,953	30,338	75,991	-56,597	10,953	30,348	10

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Main Variances

Division	Working Budget		Forecasted		June 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Regeneration & Property						
Regeneration - Core Budgets						
Regeneration Management	311	0	350	0	38	Overspend due to cessation in staff time able to be recharged to grants
Property	1,016	-95	959	-25	12	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from September
Commercial Properties	54	-486	133	-584	-19	Relatively high occupancy rates currently
Provision Markets	719	-584	642	-486	22	Low occupancy rates has resulted in a shortfall of £94k in anticipated income. This is offset by savings made in premises related costs.
Industrial Premises	613	-1,638	357	-1,449	-68	Relatively High occupancy rates currently
Livestock Markets	65	-120	25	-53	27	Shortfall in income at Newcastle Emlyn and Carmarthen Marts
Other Variances					-7	
Place and Sustainability						
Place & Sustainability Unit	394	-18	458	-125	-43	Underspend on supplies & services
Building Control	706	-560	684	-396	142	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the 1st quarter which may vary as the year progresses
Forward Planning	771	0	719	0	-52	Underspend on salaries due to maternity & vacant post estimated to be filled from September
Development Management	1,870	-956	1,860	-1,032	-87	Planning application income forecast based on actual income received in the 1st quarter of the year, this may vary as the year progresses
Net Zero Carbon Plan	136	0	106	0	-31	Underspend on salaries, vacant post estimated to be filled in September
SAB - Sustainable Drainage approval Body Unit	139	-134	138	-86	47	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects
Other Variances					-10	
Leisure & Recreation						
Pendine Outdoor Education Centre	523	-375	409	-183	78	Forecast shortfall in income for Board & Accommodation to budget
Newcastle Emlyn Sports Centre	360	-187	345	-201	-30	In year vacancies £17k plus forecast to achieve income above amount budgeted
Carmarthen Leisure Centre	2,005	-1,724	1,953	-1,706	-34	Forecast underspend in utilities
Amman Valley Leisure Centre	1,187	-944	1,173	-965	-34	In year vacancies £13k plus forecast to achieve income above amount budgeted
Llandovery Swimming Pool	478	-212	490	-203	22	Forecast to overspend on Employees £15k plus not fully achieve income budgeted
Gwendraeth Sports Centre	0	0	-43	0	-43	Accrual for NNDR no longer required
ASR Communities	384	-39	355	-44	-34	In year vacancy along with reduced match funding requirement
Sport & Leisure General	854	-44	893	-44	40	Forecast to overspend on Employees
Carmarthen Museum, Abergwili.	230	-31	196	-26	-29	In year vacancies until new Employee structure filled
Parc Howard Museum	160	-87	130	-76	-19	In year vacancies until site re-opened and new Employee structure filled

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Main Variances

Division	Working Budget		Forecasted		June 2023	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000	Forecasted Variance for Year £'000	
Museums General	256	-1	460	0	205	Virement for cost of Service re-structure yet to be processed along with costs for 2 displaced Employees being met by Service until either re-deployment or Redundancy cases signed off
Laugharne Boathouse	158	-129	155	-102	24	Forecast to not fully achieve income budgeted
Lyric Theatre	548	-443	570	-419	46	Forecast overspend on Performance fees along with predicted shortfall in income to budget
Attractor - Hostel	0	0	570	-544	27	Service only recently commenced operation, current forecast therefore based on only 3 months trading and may be subject to change
Leisure Management	448	-4	393	-4	-55	In year vacancies
Other Variances					-4	
Council Fund Housing						
Independent Living and Affordable Homes	132	-45	137	-93	-43	Underspend on supplies & services
Home Improvement (Non HRA)	658	-284	616	-305	-63	Additional Income
Non HRA Re-Housing (Inc Chr)	185	0	150	0	-35	Underspend on Salaries
Other Variances					21	
Grand Total					10	

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Variances

Division	Working Budget				Forecasted				June 2023 Variance for Year Forecasted for £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration										
Regeneration - Core Budgets										
Regeneration Management	311	0	38	349	350	0	38	388	38	Overspend due to cessation in staff time able to be recharged to grants
Parry Thomas Centre	43	-39	11	16	43	-39	11	16	0	
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	-0	
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0	
Llanelli Coast Joint Venture	160	-160	5	5	122	-122	5	5	-0	
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	392	0	5,623	6,015	392	0	5,623	6,015	-0	
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	375	0	89	463	375	0	89	463	-0	
Community Development and External Funding	576	0	89	666	576	0	89	666	0	
Period Dignity Grant	0	0	0	0	178	-178	0	0	0	
Wellness	275	0	19	294	275	0	19	294	-0	
Swansea Bay City Deal Committee	0	0	24	24	0	0	24	24	0	
	0	0	0	0	40	-40	0	0	0	
Property	1,016	-95	-1,251	-330	959	-25	-1,251	-317	12	Shortfall of £70k in external income offset by 3 vacant posts in early part of the year. Predicted to be filled from September
Management of Markets, Employment Sites and Premises	216	0	0	216	216	0	0	216	0	
Commercial Properties	54	-486	537	105	133	-584	537	86	-19	Relatively high occupancy rates currently
Provision Markets	719	-584	366	501	642	-486	366	523	22	Low occupancy rates has resulted in a shortfall of £94k in anticipated income. This is offset by savings made in premises related costs.
Asset Sales	21	0	0	21	6	15	0	21	0	
Operational Depots	490	0	-326	165	492	0	-326	166	2	
Administrative Buildings	4,647	-888	-3,386	374	4,474	-721	-3,386	368	-6	
Industrial Premises	613	-1,638	942	-82	357	-1,449	942	-150	-68	Relatively High occupancy rates currently
The Beacon	252	-151	50	151	244	-146	50	149	-3	
County Farms	83	-368	522	236	83	-368	522	236	-0	
Livestock Markets	65	-120	3	-51	25	-53	3	-25	27	Shortfall in income at Newcastle Emlyn and Carmarthen Marts
Externally Funded Schemes	3,136	-3,132	323	327	2,943	-2,939	323	327	-0	
Regeneration Total	13,693	-7,748	3,683	9,627	13,172	-7,222	3,683	9,633	6	

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Variances

Division	Working Budget				Forecasted				June 2023 Variance for Year Forecasted for £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Place and Sustainability										
Place & Sustainability Unit	394	-18	-115	261	458	-125	-115	218	-43	Underspend on supplies & services
Building Control	706	-560	112	258	684	-396	112	400	142	Shortfall in building reg fee income due to an increase in competitors and the current economic climate. Projection is based on actual income in the 1st quarter which may vary as the year progresses
Forward Planning	771	0	62	833	719	0	62	781	-52	Underspend on salaries due to maternity & vacant post estimated to be filled from September
Phosphates Management Grant	0	0	0	0	541	-541	0	0	0	
Minerals	342	-213	57	187	296	-167	57	187	0	
Development Management	1,870	-956	159	1,073	1,860	-1,032	159	986	-87	Planning application income forecast based on actual income received in the 1st quarter of the year, this may vary as the year progresses
Tywi Centre	73	-69	13	17	145	-140	13	17	0	
Conservation	526	-118	36	444	570	-162	36	444	0	
Caeau Mynydd Mawr - Marsh Fritillary Project	100	-100	4	4	101	-101	4	4	0	
Ash Dieback	283	0	1	285	283	0	1	285	0	
Machynys S.106 Project	6	-6	0	0	6	-6	0	0	0	
Cross Hands West Conservation Manager	5	-5	0	0	5	-5	0	0	0	
Local Places for Nature	31	-31	0	0	31	-31	0	0	0	
Dafen Custody Biodiversity Suite	6	-6	0	0	6	-6	0	0	0	
Renewable Energy Fund	0	-56	0	-56	0	-56	0	-56	0	
Sustainable Development Unit	170	0	0	170	169	0	0	169	-1	
Net Zero Carbon Plan	136	0	0	136	106	0	0	106	-31	Underspend on salaries, vacant post estimated to be filled in September
Flood Defence & Land Drainage	627	-1	50	677	618	-0	50	668	-9	
WG-Flood & Coastal Erosion Risk Management Revenue Grant	250	-250	0	0	225	-225	0	0	0	
SAB - Sustainable Drainage approval Body Unit	139	-134	0	5	138	-86	0	53	47	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects
Reservoirs	66	0	0	66	66	0	0	66	0	
Coastal Protection	60	0	1	61	60	0	1	61	0	
Place and Sustainability Total	6,563	-2,523	381	4,422	7,086	-3,079	381	4,388	-34	
Leisure & Recreation										
Millennium Coastal Park	257	-94	975	1,138	264	-92	975	1,147	9	
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	0	
Burry Port Harbour	22	-136	38	-76	23	-129	38	-67	8	
Discovery Centre	5	-99	1	-93	6	-102	1	-94	-2	
Pendine Outdoor Education Centre	523	-375	111	259	409	-183	111	337	78	Forecast shortfall in income for Board & Accommodation to budget

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Variances

Division	Working Budget				Forecasted				June 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Pembrey Beach Kiosk	0	-80	0	-80	0	-80	0	-80	-0	
Pembrey Ski Slope	530	-590	83	23	535	-600	83	18	-5	
Newcastle Emlyn Sports Centre	360	-187	19	192	345	-201	19	162	-30	In year vacancies £17k plus forecast to achieve income above amount budgeted
Carmarthen Leisure Centre	2,005	-1,724	989	1,271	1,953	-1,706	989	1,236	-34	Forecast underspend in utilities
St Clears Leisure Centre	188	-69	88	206	163	-51	88	199	-7	
Bro Myrddin Indoor Bowling Club	0	0	76	76	0	0	76	76	0	
Amman Valley Leisure Centre	1,187	-944	91	333	1,173	-965	91	299	-34	In year vacancies £13k plus forecast to achieve income above amount budgeted
Brynamman Swimming Pool	0	0	39	39	0	0	39	39	0	
Llandovery Swimming Pool	478	-212	32	298	490	-203	32	319	22	Forecast to overspend on Employees £15k plus not fully achieve income budgeted
Garnant Golf Course	0	0	1	1	0	0	1	1	0	
Gwendraeth Sports Centre	0	0	0	0	-43	0	0	-43	-43	Accrual for NNDR no longer required
Dinefwr Bowling Centre	0	0	73	73	0	0	73	73	0	
Actif Communities	384	-39	54	399	355	-44	54	365	-34	In year vacancy along with reduced match funding requirement
Actif Facilities	272	0	33	305	269	-1	33	302	-3	
Actif health, fitness and dryside	246	-156	11	101	199	-103	11	108	7	
Specialist populations	95	-97	2	0	95	-97	2	-0	-0	
Falls Prevention	60	-60	0	0	60	-60	0	0	0	
Catering - Sport Centres	293	-277	0	16	295	-275	0	20	4	
GT RDP Rural Digital Provision & Regen	0	0	0	0	10	-10	0	0	0	
Pre-diabetes	0	0	0	0	65	-65	0	0	0	
Active Young People	393	-399	20	14	376	-382	20	14	0	
LAPA Additional Funding (E)	12	-12	1	1	125	-124	1	2	1	
Sport & Leisure General	854	-44	71	880	893	-44	71	920	40	Forecast to overspend on Employees
National Exercise Referral Scheme (E)	198	-198	13	13	198	-198	13	13	-0	
PEN RHOS 3G PITCH	11	-56	1	-44	11	-56	1	-44	-0	
St John Lloyd - 2G Pitch	25	-15	0	10	19	-15	0	4	-7	
Llanelli Leisure Centre	1,567	-1,075	659	1,151	1,605	-1,123	659	1,141	-9	
Coedcae Sports Hall	0	0	5	5	8	0	5	13	8	
ESD Rev Grant - Ynys Dawela	1	0	3	4	5	0	3	8	4	
Outdoor Recreation - Staffing costs	521	0	65	586	526	0	65	591	5	
Pembrey Country Park	982	-1,322	125	-214	1,013	-1,350	125	-212	2	
Llyn Lech Owain Country Park	113	-53	58	117	122	-61	58	119	1	
Pembrey Country Park Restaurant	647	-520	8	135	643	-520	8	130	-4	
NIW - Cernydd Carmel	0	0	0	0	13	-13	0	0	0	
Carmarthen Library	581	-32	143	692	576	-32	143	687	-5	
Ammanford Library	302	-15	66	353	304	-15	66	355	2	
Llanelli Library	530	-32	138	636	537	-32	138	643	7	
Community Libraries	275	-7	174	442	268	-7	174	435	-7	

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Variances

Division	Working Budget				Forecasted				June 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Libraries General	1,288	-1	57	1,344	1,282	-1	57	1,338	-6	
Mobile Library	99	0	12	111	106	0	12	118	7	
Carmarthen Museum, Abergwili.	230	-31	107	307	196	-26	107	278	-29	In year vacancies until new Employee structure filled
Kidwelly Tinplate Museum	22	0	1	23	16	0	1	17	-6	
Parc Howard Museum	160	-87	62	135	130	-76	62	117	-19	In year vacancies until site re-opened and new Employee structure filled
Museum of speed, Pendine	168	-103	2	67	168	-100	2	70	3	
Museums General	256	-1	35	291	460	0	35	496	205	Virement for cost of Service re-structure yet to be processed along with costs for 2 displaced Employees being met by Service until either re-deployment or Redundancy cases signed off
Archives General	199	-11	80	268	199	-12	80	268	-0	
Arts General	0	0	19	19	0	0	19	19	0	
St Clears Craft Centre	40	-4	55	91	35	-3	55	86	-5	
Cultural Services Management	106	0	14	120	105	0	14	119	-0	
Laugharne Boathouse	158	-129	27	57	155	-102	27	81	24	Forecast to not fully achieve income budgeted
Lyric Theatre	548	-443	123	228	570	-419	123	273	46	Forecast overspend on Performance fees along with predicted shortfall in income to budget
Y Ffwrnes	1,096	-515	525	1,107	935	-359	525	1,101	-6	
Ammanford Miners Theatre	81	-17	1	65	74	-18	1	57	-8	
Entertainment Centres General	639	-98	85	625	688	-139	85	634	9	
Oriel Myrddin Trustee	193	-193	0	0	218	-218	0	-0	-0	
Oriel Myrddin CCC	125	0	735	859	125	0	735	859	0	
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0	
Attractor - Hostel	0	0	167	167	570	-544	167	193	27	Service only recently commenced operation, current forecast therefore based on only 3 months trading and may be subject to change
Attractor - Museum	0	0	0	0	-0	0	0	-0	-0	
Attractor - Externals	7	-63	0	-57	5	-63	0	-58	-2	
Beach safety	2	0	0	2	2	0	0	2	0	
Leisure Management	448	-4	-7	438	393	-4	-7	383	-55	In year vacancies
Leisure & Recreation Total	19,781	-10,791	6,369	15,358	20,342	-11,194	6,369	15,517	158	

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring as at 30th June 2023 - Detail Variances

Division	Working Budget				Forecasted				June 2023 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Council Fund Housing										
Independent Living and Affordable Homes	132	-45	64	151	137	-93	64	108	-43	Underspend on supplies & services
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	0	0	
Rent Smart Wales Project (E)	18	-18	3	3	21	-21	3	3	0	
Syrian Resettlement Scheme (E)	0	0	7	7	0	0	7	7	0	
Local Housing Company	0	0	0	0	0	0	0	0	0	
Afghan resettlement (ARAP scheme)	0	0	0	0	10	-9	0	0	0	
Ukrainian Re-settlement Scheme	0	0	0	0	610	-610	0	0	0	
Infection Prevention Control	0	0	0	0	-0	0	0	-0	-0	
Home Improvement (Non HRA)	658	-284	338	713	616	-305	338	650	-63	Additional Income
Penybryn Traveller Site	189	-137	16	69	185	-127	16	74	5	
Property Maintenance Operational	24,945	-25,500	0	-555	24,945	-25,500	0	-555	-0	
Landlord Incentive	14	-12	0	3	27	-9	0	18	15	
Homelessness	146	-72	7	80	146	-72	7	80	-0	
Non HRA Re-Housing (Inc Chr)	185	0	53	238	150	0	53	203	-35	Underspend on Salaries
Temporary Accommodation	297	-118	19	198	1,145	-966	19	198	0	Continued pressure on service (£160k), additional grant funding to be utilised where possible.
Social Lettings Agency	889	-879	9	19	692	-682	9	19	-0	
Home Improvement Loan Scheme	0	0	0	0	8	-8	0	-0	-0	
Houses Into Homes WG Loan Scheme	0	0	1	1	0	0	1	1	0	
Community Cohesion Fund Grant (H)	0	0	3	3	-0	0	3	3	0	
Leasing Scheme Wales was PRS Leasing Scheme GRANT	0	0	0	0	22	-22	0	0	0	
Discretionary Homeless Prevention & Strat	0	0	0	0	183	-183	0	-0	-0	
Council Fund Housing Total	33,969	-33,559	521	931	35,391	-35,102	521	810	-120	
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	74,006	-54,621	10,953	30,338	75,991	-56,597	10,953	30,348	10	

Housing Revenue Account - Budget Monitoring as at 30th June 2023

	Working Budget	Forecasted	June 23	Notes
	£'000	£'000	Variance for Year £'000	
Expenditure				
Repairs & Maintenance				
Responsive	3,053	4,728	1,675	
Minor Works	3,917	2,307	-1,610	
Voids	5,779	5,605	-175	
Servicing	2,127	2,200	73	
Drains & Sewers	165	116	-49	
Grounds	891	891	0	
Property & Strategic Projects	1,065	1,065	-0	
Unadopted Roads	123	123	0	
Supervision & Management				
Employee	7,377	7,070	-307	Savings from vacant posts may be reduced dependant on pay settlement.
Premises	1,766	1,805	40	Primarily energy cost increases forecast in sheltered schemes
Transport	39	46	7	
Supplies	903	1,163	260	Additional spend related to legal costs in housing management £64k, compensation costs £82k, fees/project costs £78k and office refurbishments £39k
Recharges	-2,671	-2,671	-0	
Provision for Bad Debt	606	606	0	
Capital Financing Cost	15,001	15,001	0	
Central Support Charges	2,408	2,408	0	
Direct Revenue Financing	10,000	10,000	0	
Total Expenditure	52,549	52,462	-87	

Housing Revenue Account - Budget Monitoring as at 30th June 2023

	Working Budget £'000	Forecasted £'000	June 23	Notes
			Variance for Year £'000	
Income				
Rents	-46,247	-46,247	0	
Service Charges	-981	-981	0	
Supporting People	-70	-70	0	
Interest on Cash Balances	-137	-137	0	
Grants	-296	-296	0	
Insurance	-171	-170	1	
Other Income	-49	-58	-9	
Total Income	-47,951	-47,959	-8	
Net Expenditure	4,598	4,503	-94	

HRA Reserve	£'000
Balance b/f 01/04/2023	16,998
Budgeted movement in year	-4,598
Variance for the year	94
Balance c/f 31/03/2024	12,495

Capital Programme 2023/24								
Capital Budget Monitoring - Scrutiny Report for June 2023 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES								
- Public Housing	39,384	-15,497	23,887	40,477	-15,497	24,980	1,093	
Sewage Treatment Works Upgrading	20	0	20	20	0	20	0	
Internal and External Works (Property)	13,755	0	13,755	15,087	0	15,087	1,332	Works on Decanted Properties, and purchase of furniture for sheltered housing. Project Working Group to identify underspends in other areas of the programme.
Environmental Works (Housing Services)	350	0	350	350	0	350	0	
Adaptations and Equalities Works (Building Services)	2,000	0	2,000	2,000	0	2,000	0	
Programme Delivery and Strategy	1,916	0	1,916	1,916	0	1,916	0	
Housing Development Programme (New builds & Stock Increase Programme)	19,628	0	19,628	19,389	0	19,389	-239	Main Variances: £631k 5-8 Spilman St, £1,646k Demolitions at Brynmefys, -£1,215k delays to new builds because of ecology matters, -£1,200k Tyisha development slip to 2024/25.
Retrofit and Decarbonisation	1,715	0	1,715	1,715	0	1,715	0	
MRA and IHP Grants Income	0	-15,497	-15,497	0	-15,497	-15,497	0	
- Private Housing	3,335	-368	2,967	3,335	-368	2,967	0	
Disabled Facilities Grant (DFG)	2,588	0	2,588	2,588	0	2,588	0	
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0	0	
Empty Properties Initiatives	379	0	379	379	0	379	0	
- Leisure	4,406	-1,264	3,142	3,124	-645	2,479	-663	
Leisure Centres	1,995	0	1,995	2,002	0	2,002	7	Ammanford 3G Pitch on budget, £7k costs at Carmarthen LC.
Oriel Myrddin Redevelopment	1,802	-1,000	802	700	-500	200	-602	Delays owing to Trust governance matters.
Libraries & Museums	411	-264	147	263	-145	118	-29	Two-year scheme on car parking at Abergwili Museum.
Country Parks	198	0	198	159	0	159	-39	Slippage against phase 2 of the Pump Track.

Capital Programme 2023/24								
Capital Budget Monitoring - Scrutiny Report for June 2023 - Main Variances								
DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
REGENERATION	106,862	-44,763	62,099	58,536	-36,253	22,283	-39,816	
Swansea Bay City Region Projects	72,226	-31,413	40,813	43,365	-31,413	11,952	-28,861	
Llanelli Coast JV	0	0	0	1	-1	0	0	
Rural Employment Spaces JV	1,000	0	1,000	0	0	0	-1,000	Slip to 2024/25 - No spend in current year planned.
Business Grants & Strategic Capital Projects	5,069	0	5,069	1,713	0	1,713	-3,356	Slip to 2024/25 - Limited applications from third parties.
Employment Sites	5,067	0	5,067	5,170	41	5,211	144	Cross Hands Phase 2 to be funded from Cross Hands JV
Town Centres	694	0	694	174	0	174	-520	Slippage on Carmarthen Old Quarter Projects. (Jackson's Lane).
Transforming Towns Strategic Projects	3,833	0	3,833	2,883	0	2,883	-950	Slip to 2024/25 - Delays with purchasing properties.
Business Support for Renewable Energy Initiatives	456	0	456	150	0	150	-306	Slip to 2024/25 - Project under review.
Ten Town Growth Plan	1,000	0	1,000	200	0	200	-800	Delays because of changes to State Aid rules.
Transforming Towns - Place Making (TTPM)	1,680	-925	755	0	0	0	-755	Slip to 2024/25 - Delays with purchasing properties.
Levelling Up Fund - Carmarthen Hwb	15,837	-12,425	3,412	4,880	-4,880	0	-3,412	Slip to 2024/25 - Delays owing to ongoing building configuration discussions.
TOTAL	153,987	-61,892	92,095	105,472	-52,763	52,709	-39,386	

Housing H.R.A.(Public Sector)						
Capital Budget Monitoring - Scrutiny Report For June 2023						
	Working Budget			Forecasted		
Scheme	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Station Road / Tyisha Masterplan	1,200	0	1,200	0	0	0
Assisted Living Schemes	1,200	0	1,200	1,200	0	1,200
Specialist Accommodation	200	0	200	200	0	200
Pentre Awel (Zone 3)	400	0	400	400	0	400
Retrofit and Decarbonisation	1,715	0	1,715	1,715	0	1,715
CX Housing Assets - Asset Management System	245	0	245	245	0	245
New Decarbonisation Initiatives	1,470	0	1,470	1,470	0	1,470
NET BUDGET	39,384	-15,497	23,887	40,477	-15,497	24,980

Variance for Year £'000	Comment
-1,200	Slip to 2024-25. New development partner being engaged after July 2024.
0	
0	
0	
0	
0	
0	
0	
0	
1,093	

Housing G.F.(Private Sector)						
Capital Budget Monitoring - Scrutiny Report For June 2023						
	Working Budget			Forecasted		
Scheme	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Disabled Facility Grants	2,588	0	2,588	2,588	0	2,588
Disabled Facility Grants	2,588	0	2,588	2,588	0	2,588
DFG - Capitalised Salaries	0	0	0	0	0	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
ENABLE - Adaptations to Support Independent Living	368	-368	0	368	-368	0
Empty Properties Initiatives	379	0	379	379	0	379
Western Valleys (Landlord Scheme)	254	0	254	254	0	254
Valleys Task Force (Owner Occupants)	125	0	125	125	0	125
NET BUDGET	3,335	-368	2,967	3,335	-368	2,967

Variance for Year £'000	Comment
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	

Leisure						
Capital Budget Monitoring - Scrutiny Report For June 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Leisure Centres	1,995	0	1,995	2,002	0	2,002
Carmarthen Leisure Centre & Track	0	0	0	7	0	7
Amman Valley Leisure Centre 3G Pitch	1,995	0	1,995	1,995	0	1,995
Arts & Culture	1,802	-1,000	802	700	-500	200
Oriel Myrddin Redevelopment (765001)	1,802	-1,000	802	700	-500	200
Libraries & Museums	411	-264	147	263	-145	118
Parc Howard Master Plan	19	0	19	19	0	19
Towy Gateway - Contribution to Tywi Gateway Trust for Bishop's Park (Reffcus)	62	0	62	62	0	62
Brilliant Basics Fund 2023/24 - Carmarthenshire County Museum Car Parking Improvements	330	-264	66	182	-145	37
Country Parks	198	0	198	159	0	159
Pembrey Country Park - Cycling Hub	104	0	104	65	0	65
Morfa Bacas (MCP)	94	0	94	94	0	94
NET BUDGET	4,406	-1,264	3,142	3,124	-645	2,479

Variance for Year £'000	Comment
7	
7	
0	
-602	Delays owing to Trust governance matters.
-602	
-29	
0	
0	
-29	Reprofile - Slip to 2024-25 - 2-year Scheme
-39	
-39	Slippage against phase 2 of the Pump Track.
0	Waiting for award of funding
-663	

Regeneration						
Capital Budget Monitoring - Scrutiny Report For June 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Llanelli JV General	0	0	0	1	-1	0
Heol Y Bwlch (Llanelli JV)	0	0	0	1	-1	0
Rural Employment Spaces JV	1,000	0	1,000	0	0	0
Rural Employment Spaces JV - Budget	1,000	0	1,000	0	0	0
Swansea Bay City Region Projects	72,226	-31,413	40,813	43,365	-31,413	11,952
SB City Region - Pentre Awel - Phase 1	0	0	0	0	0	0
SB City Region - Pentre Awel - Ground Investigation Works	0	0	0	0	0	0
SB City Region - Digital Project	0	0	0	0	0	0
SB City Region - Yr Egin Ph2	2,000	0	2,000	2,000	0	2,000
SB City Region - Pentre Awel. Zone 1 - Pre-Construction Stage	0	0	0	306	0	306
SB City Region - Pentre Awel. Zone 1 - Construction Stage	70,226	-31,413	38,813	41,059	-31,413	9,646
Business Grants & Strategic Capital Projects	5,069	0	5,069	1,713	0	1,713
Pendine Iconic International Visitors Destination	83	0	83	103	0	103
Rural Enterprise Fund	1,677	0	1,677	353	0	353
Transformation Commercial Property Development Fund	2,911	0	2,911	1,000	0	1,000
Ammanford Regeneration Development Fund	168	0	168	134	0	134
Llandeilo Market Hall	18	0	18	13	0	13
Business Flood Relief & Infrastructure Fund	212	0	212	110	0	110
Employment Sites	5,067	0	5,067	5,170	41	5,211
Cross Hands East Strategic Employment Site Ph1	212	0	212	212	0	212
Cross Hands East Plot 3 Development	4,770	0	4,770	4,788	-18	4,770
Cross Hands East Phase 2	85	0	85	170	59	229
Valleys Town Centres - Digital Infrastructure	0	0	0	0	0	0
Town Centres	694	0	694	174	0	174
Caerwathen Town Regeneration - Jacksons Lane (81086)	114	0	114	114	0	114
Caerwathen Old Town Quarter Regeneration	580	0	580	60	0	60

Variance for Year £'000	Comment
0	
0	
-1,000	Slip to 2024-25 - No spend in current year planned.
-1,000	
-28,861	
0	
0	
0	
0	Slip to 2024/25.
306	
-29,167	Slip to 2024/25.
-3,356	
20	
-1,324	Slip to 2024/25.
-1,911	Slip to 2024/25.
-34	
-5	
-102	
144	
0	
0	
144	
0	
-520	Slip to 2024-25.
0	
-520	Slip to 2024-25.

Regeneration						
Capital Budget Monitoring - Scrutiny Report For June 2023						
Scheme	Working Budget			Forecasted		
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Transforming Towns Strategic Projects	3,833	0	3,833	2,883	0	2,883
TRI Strategic Projects - Market Street North	2,362	0	2,362	1,706	0	1,706
TRI Strategic Projects - Former YMCA Building, Stepney Street, Llanelli	1,177	0	1,177	1,177	0	1,177
Transforming Towns Strategic Projects	294	0	294	0	0	0
Business Support for Renewable Energy Initiatives	456	0	456	150	0	150
Business Support for Renewable Energy Initiatives	456	0	456	150	0	150
Ten Town Growth Plan	1,000	0	1,000	200	0	200
Ten Town Growth Plan	1,000	0	1,000	200	0	200
Transforming Towns - Place Making (TTPM)	1,680	-925	755	0	0	0
TTPM - Acquisition of 36 Stepney Street	670	-250	420	0	0	0
TTPM - Acquisition of Family Value, Carmarthen	250	-175	75	0	0	0
TTPM - Acquisition of Post Office, Carmarthen	400	-250	150	0	0	0
TTPM - Overall Acquisitions/Works in Primary Towns	360	-250	110	0	0	0
TTPM - Acquisition of 1/3Vaughan Street	0	0	0	0	0	0
Levelling Up Carmarthen West & Pembs South (LUF029)	15,837	-12,425	3,412	4,880	-4,880	0
Levelling Up Carmarthen West & Pembs South (LUF029): Carmarthen Hub	15,837	-12,425	3,412	4,880	-4,880	0
NET BUDGET	106,862	-44,763	62,099	58,536	-36,253	22,283

Variance for Year £'000	Comment
-950	
-656	Slip to 2024/25.
0	
-294	Slip to 2024-25.
-306	Under review - slip to 2024-25.
-306	Under review - slip to 2024-25.
-800	Slip to 2024-25.
-800	
-755	Slip to 2024-25. Project delayed.
-420	
-75	
-150	
-110	
0	
-3,412	
-3,412	Project given additional time to complete by Dept of LUF.
-39,816	

2023/24 Savings Monitoring Report
Communities, Homes & Regeneration Scrutiny Committee
28th September 2023

1 Summary position as at : 30th June 2023

£170 k variance from delivery target

	2023/24 Savings monitoring		
	2023/24	2023/24	2023/24
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	242	212	30
Communities	460	420	40
Place & Infrastructure	120	20	100
	822	652	170

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£130 k Off delivery target
£40 k Off delivery target

	MANAGERIAL			POLICY		
	2023/24	2023/24	2023/24	2023/24	2023/24	2023/24
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	242	212	30	0	0	0
Communities	420	420	0	40	0	40
Place & Infrastructure	100	0	100	20	20	0
	762	632	130	60	20	40

3 Appendix J (i): Savings proposals not on target

Appendix J (ii): Savings proposals on target (for information)

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target**Chief Executive**

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	30	0	30	£30k Staffing cost savings (possibly making use of external funding in place of current core funding);	
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Chief Executive Total**30 0 30****Place & Infrastructure****Place & Sustainability**

Ecology	net divisional budget of £3.2M	Delivery of a range of specialist ecology and landscape advice	100	0	100	The proposal is to create two additional officers at a cost of c£50K each :An additional Project Ecology post and a Project Landscape officer. The two posts would sit within Place and Sustainability and deliver a range of specialist ecology advice to projects being led by the council which is routinely procured from external consultancy, for example to ensure compliance with protected species legislation and in the development of capital infrastructure to meet landscape requirements. Initial scoping work undertaken with the communities and regeneration teams estimates that c£105k project funding is being contracted out to consultancy in both areas. Figures do not include procurement or management costs associated with the contracting process. It is expected that the councils spend in these areas is unlikely to diminish and will increase over the coming years due to the regulatory and statutory environment. It is proposed that these services are brought in house to be delivered by the officers, offering financial savings and adding capacity and resilience to the planning teams. Further potential to develop the service as a centre of excellence and offer provision to other local authorities at a cost will be explored should capacity allow.	Roles not yet recruited to, saving currently under review
Total Place & Sustainability division			100	0	100		

Place & Infrastructure Total**100 0 100****Policy - Off Target****Communities****Leisure**

Outdoor Education	181	Pendine Outdoors Education Centre is a large residential activity centre catering for school, youth and adult groups. On site activities include climbing, abseiling, high and low ropes courses, Archery, Zip wire, canoeing, surfing and Team building exercises. The accommodation caters for up to 150 people on a B&B, half or full board basis. Self-catering and camping facilities are also available for smaller groups.	40	0	40	The age of the infrastructure on site is of concern for the future and requires continued maintenance which is no longer viable. The proposal is to close Pendine education centre and look at providing an alternative facility within the county.	The Service is currently considering options for providing alternative delivery away from existing site in Pendine
Total Leisure			40	0	40		

Communities Total**40 0 40**

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - On Target

Chief Executive

Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	82	82	0	£10k - Econ Dev revenue budget cut - split 50/50 between Rural & Llanelli; £12k - Operational depots revenue budget cut; £30k - Admin building revenue budget cut; £30k - Property industrial premises budget cut
Regeneration division	4,547	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Pentre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	130	130	0	Additional £60k staff saving cost. Additional £30k econ dev revenue budget cut – split 50/50 between Llanelli and rural. £40k through mothballing admin areas where vacant to reduce utility costs etc.
Chief Executive Total			212	212	0	

Communities Budget

Leisure

Increased Parking income	-66	Increased parking income at coastal car parks and potential development of motorhomes sites	10	10	0	Increase charges above inflation: season tickets and parking at Country Parks and Millennium Coastal Path and camping charges. Develop additional income generating activities. Enhance enforcement to minimise problematic parking.
Country Parks	-265	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	25	25	0	Improve operating efficiency of Pembrey Country Park to reduce spend on waste collection, internal communications, fleet running costs, staffing hours.
Leisure Centres	601	There are 6 Leisure Centres in operated by the Council in Carmarthenshire: Llanelli, Carmarthen, Ammanford, Llandovery, St Clears and Newcastle Emlyn. A variety of activities take place at these centres such as: Swimming, Diving, Canoeing, Fitness, Cycling, Badminton, Tennis, Table Tennis, Squash, Hockey, Netball, Basketball, Football, Rugby, Cricket, Gymnastics, Birthday Parties, Holiday programmes. There are normally over a million visits to the Leisure facilities annually Typically our Leisure facilities attract over a million per annum, collecting £4m in income. 2020/21 has seen usage numbers and income crippled to around 25% of normal levels as the coronavirus lockdown and restrictions affect trading. A new Actif Anywhere online service has been launched to compliment the physical offer at sites during this unprecedented period.	20	20	0	Additional income across Leisure from improved offer at Aman Valley following refurbishment, improved offer at Llanelli 2G pitch and new and innovative leisure activities e.g. FAST, play and aqua activities. Reduction in staffing levels and greater efficiencies in procurement. Improve staff rota management to reduce staffing, and review live streaming provision
Y Gat Craft Centre	72	Arts venues include Oriol Myrddin Art Gallery in Carmarthen, Y Gât in St. Clears and the Dylan Thomas Boathouse, Laugharne Y Gât (formerly known as St. Clears Craft Centre) is an arts facility that also hosts the local library and an in-house catering facility. The facility has an open gallery / shop area along with conference rooms facilities and studio spaces for local artists to hire.	5	5	0	Asset transfer progressing with St Clears Town Council for handover 1/4/23 and £5k reduced funding year on year.
Libraries	2,700	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	20	20	0	Increased operating efficiency approx £20k pa - reduction in staffing hours

DEPARTMENT	2022/23 Budget	FACT FILE	2023/24 Proposed	2023/24 Delivered	2023/24 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	
Theatres	978	Carmarthenshire Theatres manage the Miners' Ammanford, Lyric Carmarthen and Ffwrnes Llanelli and promote a broad range of bi-lingual events and productions throughout the year for all age groups and interests. In previous years, in excess of 100,000 paying customers and participants visited and make use of our facilities, however, during 2020/21 Theatres have been hit harder than most services, not being allowed to open at all due to Covid restrictions. Prior to this financial year, Carmarthenshire's flagship theatre, The Ffwrnes, established itself as one of Wales's leading Cultural and Entertainment venues. Typical annual figures pre 2020/21 would have been as follows: 266 visiting companies and hirers; 400 performances/events; 74,130 attendances; 33,805 participants. Whilst costs and lost income are reclaimed through hardship funding grants for this financial year, the service has also innovated to develop new online products and shows, which will hopefully grow our audience base and income in future years.	10	10	0	Improve operating efficiency of Theatres to reduce spend on operational costs and staffing hours.
Total Leisure			90	90	0	

Homes and Safer Communities

CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	30	30	0	Gradual reduction in the use of Bed and Breakfast as an option for homelessness from Sep 2023. Would need to make sure that better, more cost effective, alternatives were in place.
CF Housing	1,222	Public Protection and CF housing services is part of Homes and Safer Communities. It provides a range of services in relation to Housing, Environmental Protection, Business and Consumer Affairs, Housing Options and Tenancy Support and Community Engagement.	250	250	0	Funding some of Temporary Accommodation portfolio through alternative funding sources.
Realignment of posts in Consumer and Business Affairs			50	50	0	Realignment of posts in Consumer and Business Affairs
Total Homes and Safer Communities			330	330	0	

Communities Budget Total**420 420 0****Policy - On Target****Place & Infrastructure****Place & Sustainability**

Planning	net divisional budget of £3.2M	We are required by law to publicise all planning applications. Certain application types are advertised in the local newspapers depending on specific factors relating to the application's location.	20	20	0	It is proposed to stop advertising in the local newspapers and publicise through other methods that are currently undertaken. This can include direct consultations with statutory bodies that include Local Members and Town & Community Council, site notices, and neighbour notifications. A list of registered and determined applications are also published weekly on the Council's website, as well as being available to view in real-time.
Total Place & Sustainability division			20	20	0	

Place & Infrastructure Total**20 20 0**

Savings Monitoring Report - 2022/23 brought forward
Communities, Homes & Regeneration Scrutiny Committee
28th September 2023

1 Summary position as at : 30th June 2023

£25 k variance from delivery target

Communities	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
	25	0	25
25	0	25	

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£25 k Off delivery target
£0 k ahead of target

Communities	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
	25	0	25	0	0	0
25	0	25	0	0	0	

3 Appendix J (iv): Savings proposals not delivered in 2022/23

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Not achieved	2022/23 Delivered in 2023/24	2023/24 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target

Communities

Leisure

Franchise Lettings	0	An indoor and outdoor high quality, year-round visitor destination that aims to maximise Pendine's heritage and its natural assets to drive forward the resort's future economic regeneration as a 'day and stay' event destination	25	0	25	Improved income streams from franchise lettings across whole service.	Progress delayed due to delays in contract completion
Total Leisure			25	0	25		
Communities Total			25	0	25		

Policy - Off Target

NOTHING TO REPORT

**COMMUNITIES, HOMES & REGENERATION
 SCRUTINY COMMITTEE
 28th SEPTEMBER 2023**

**REVENUE BUDGET
 OUTTURN REPORT 2022/23**

THE SCRUTINY COMMITTEE IS ASKED TO:

- Receive the 2022/23 budget outturn report for the Housing, Regeneration & Property, Place and Sustainability and Leisure & Recreation Services.

REASONS:

- To provide Scrutiny with an end of year financial position in respect of 2022/23.

CABINET MEMBER PORTFOLIO HOLDERS:

- Cllr. Linda Evans (Deputy Leader and Homes)
- Cllr. Ann Davies (Rural Affairs and Planning Policy)
- Cllr. Hazel Evans (Regeneration, Leisure, Culture and Tourism)
- Cllr. Alun Lenny (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Service</p> <p>Director: Chris Moore</p> <p>Report Author: Chris Moore</p>	<p>Designation:</p> <p>Director of Corporate Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224120 CMoore@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE 28th SEPTEMBER 2023

Revenue Budget Outturn Report 2022/23

The Financial Outturn Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for Communities, Homes & Regeneration Scrutiny Committee. Services within the Communities, Homes & Regeneration Scrutiny remit are reporting a £236k overspend.

Appendix B

Report on the main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Appendix D

The HRA is reporting an overspend by £1,496k for 2022/23.

Appendix E

Details the Savings Monitoring position for the end of the year.

DETAILED REPORT ATTACHED?

YES – *A list of the main variances is attached to this report.*

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue

Overall, The Regeneration & Property, Place & Sustainability, Leisure & Recreation and Non-HRA Housing Services show a net variance of £236k against the 2022/23 approved budgets and the HRA Housing Service is showing an overspend of £1,496k.

Savings Report

At year end, £243k of Managerial savings against a target of £268k were delivered. There were no Policy savings put forward for 2022/23.

CABINET MEMBER PORTFOLIO HOLDERS AWARE/CONSULTED? YES	(Include any observations here)
Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:	
THESE ARE DETAILED BELOW:	
Title of Document	File Ref No. / Locations that the papers are available for public inspection
2022/23 Budget	Corporate Services Department, County Hall, Carmarthen

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Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Summary

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration & Property	19,226	-13,496	3,211	8,941	19,380	-13,378	3,210	9,212	271	-193
Place and Sustainability	5,670	-2,329	1,027	4,368	5,709	-2,905	1,027	3,831	-537	-455
Leisure & Recreation	18,201	-9,870	8,674	17,004	18,241	-9,294	8,674	17,620	616	896
Council Fund Housing	9,237	-7,994	1,081	2,324	17,644	-16,514	1,081	2,211	-113	-138
GRAND TOTAL	52,333	-33,689	13,992	32,637	60,973	-42,091	13,991	32,873	236	109

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Main Variances

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration & Property							
Regeneration - Core Budgets							
Regeneration Management	308	0	341	0	33	Overspend due to cessation in staff time recharged to projects	33
Swansea Bay City Deal	0	0	-23	0	-23	Underspend on staff and travelling costs	0
Property	1,195	-91	1,013	-27	-119	4 posts vacant during the year. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken. £485k set aside to fund Market Street North Project, offset by additional income generated from high occupancy rates	-104
Commercial Properties	48	-463	612	-628	399	Net shortfall in income across the portfolio due to low occupancy rates. Partially offset by underspends on premises and supplies and services costs.	-86
Provision Markets	700	-556	684	-511	28		13
Asset Sales	20	0	111	-5	86	Additional costs associated with making Kidwelly Town Hall structurally safe	-0
Operational Depots	475	0	455	0	-20	Underspend on various premises related costs	-14
Administrative Buildings	4,057	-796	4,129	-897	-28	Underspend on various premises related costs	-0
Industrial Premises	715	-1,519	798	-1,705	-102	High occupancy levels currently	-78
County Farms	147	-351	186	-328	61	Income target not met due to current economic climate as no scope to increase tenancy agreements at the moment (£21k). Additional property maintenance works undertaken £40k).	66
Livestock Markets	69	-114	29	-91	-18	One off additional income from Newcastle Emlyn Mart.	-17
Externally Funded Schemes	9,192	-9,188	8,269	-8,297	-32	Underspend on flat rate income received from various grant projects ending in 2022/23	-6
Other Variances					6		0
Place and Sustainability							
Place & Sustainability Unit	136	-17	203	-133	-49	Due to underspend on supplies & services	-48
Building Control	717	-509	644	-448	-12	Due to staff vacancy during the year, now filled	0
Forward Planning	782	0	675	-1	-108	Due to staff vacancies during the year with 1 post estimated to be filled in the new financial year	-114
Development Management	1,946	-948	1,805	-1,096	-289	Due to underspend on vacant posts during the year	-259
Conservation	537	-13	576	-88	-36	Due to underspend on pay & fees budget, includes £13k Wales Council for Voluntary Action additional funding	-30
Renewable Energy Fund	0	-53	0	-82	-29	Additional income received during the year	9
Other Variances					-16		-12
Leisure & Recreation							
Bay Port Harbour	24	-107	35	-135	-15	Excess income achieved to budget for Parking & Catering	-34
Discovery Centre	6	-90	5	-124	-35	Excess income achieved to budget for Parking	-28
Pembrey Ski Slope	466	-475	539	-602	-54	Excess income achieved to budget	-34
Newcastle Emlyn Sports Centre	382	-192	357	-130	37	Income shortfall (Covid19 recovery) £62k offset by in year vacancies / lower use of casual staff £25k	24
Carmarthen Leisure Centre	1,641	-1,616	1,692	-1,413	253	Income shortfall (Covid19 recovery) £208k offset by in year vacancies / lower use of casual staff £46k, along with various overspends in S & S and Premises headings	245

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Main Variances

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
St Clears Leisure Centre	183	-44	175	-63	-27	S106 income not budgeted £13k along with in year vacancies	-20
Amman Valley Leisure Centre	1,035	-856	1,111	-779	153	Income shortfall (Covid19 recovery) £107k, along with Operational Consumables £61k and R & M £14k, offset in part with in year vacancies / lower use of casual staff £29k	134
Llandovery Swimming Pool	412	-259	440	-153	134	Income shortfall (Covid19 recovery) £106k along with overspend in Employees due to Pay Award not being fully funded	133
Actif Communities	326	-39	307	-59	-39	Core staff recharge to external grant	-0
Actif Facilities	250	0	262	-0	12	Small overspends in a number of S & S expenditure headings	-7
Actif health, fitness and dryside	215	-135	163	-40	43	Income shortfall (Covid19 recovery)	48
Catering - Sport Centres	324	-297	289	-226	35	Income shortfall (Covid19 recovery) £71k offset by an underspend in cost of Catering £33k plus numerous minor underspends	51
Sport & Leisure General	845	-46	724	-59	-134	In year staff vacancies £44k, Premises Mtce £40k, Promotions / Marketing £37k, along with numerous smaller S & S underspends	-62
PEN RHOS 3G PITCH	21	-48	10	-50	-13	Numerous minor expenditure underspends	-13
St John Lloyd - 2G Pitch	63	-14	22	-11	-38	Numerous minor expenditure underspends	-37
Llanelli Leisure Centre	1,393	-1,094	1,490	-900	292	Income shortfall (Covid19 recovery) £198k, Premises Mtce £69k and Employee costs due to Pay Award not being fully funded £18k, along with various minor overspends in S & S headings	302
Outdoor Recreation - Staffing costs	438	0	255	0	-183	In year staff vacancies	97
Pembrey Country Park	905	-1,139	1,269	-1,311	191	Revenue contributions to Capital £122k Utilities £26k, cost of Agency staff to backfill in year vacant posts £43k	61
Pembrey Country Park Restaurant	541	-382	601	-511	-70	Over achievement of Catering income to budget	-90
Ammanford Library	309	-14	268	-10	-37	In year staff vacancies	-34
Llanelli Library	534	-30	515	-24	-13	In year staff vacancies	-1
Community Libraries	258	-7	238	-6	-19	In year staff vacancies	-5
Libraries General	1,133	-1	1,156	-7	18	Forecast overspend in Employees due to Pay Award not being fully funded	37
Carmarthen Museum, Abergwili.	228	-20	221	-46	-33	Income received in year not originally budgeted	1
Parc Howard Museum	158	-99	87	-48	-21	In year staff vacancies	8
Museums General	159	0	220	0	61	Unable to achieve vacancy factor, a legacy of undelivered PBB's and unfunded post	72
Arts General	16	0	0	0	-15	Vacant post being held pending restructure	-15
St Clears Craft Centre	123	-39	84	-19	-20	Vacant posts being held pending potential community run venture	-19
Cultural Services Management	103	0	84	0	-19	Numerous minor expenditure underspends	-19
Laugharne Boathouse	166	-117	161	-72	40	Income shortfall (Covid19 recovery)	40
Llys Theatre	470	-315	415	-288	-27	Income shortfall (Covid19 recovery) £28k offset by reduced cost of Performance Fees £38k, utilities £12k, staffing £12k plus minor S & S underspends	-10
Y Ffwrnes	930	-486	751	-374	-67	Income shortfall (Covid19 recovery) £112k, offset by forecast underspend on Utilities £81k, Performance Fees £27k, Employees £31k, Contracted Services £25k and numerous other minor expenditure underspends	-23
Attractor - Management	0	0	52	0	52	Project manager post not funded	51
Attractor - Hostel	0	0	166	-3	163	Expenditure relating to the set up of this new facility	-4
Attractor - Museum	0	0	32	0	32	Expenditure relating to the set up of this new facility	0
Attractor - External	7	-58	10	-13	48	Parking income budgeted for Attractor site not fully achievable due to delays in contract completion	46

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Main Variances

Division	Working Budget		Actual		EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Leisure Management	438	-3	358	-3	-79	In year vacancy £44k plus underspends in Premises Mtce £28k and other minor S & S underspends	-6
Other Variances					11		4
Council Fund Housing							
Independent Living and Affordable Housing	124	-45	88	-72	-64	Savings on supplies & services budget.	-9
Home Improvement (Non HRA)	674	-273	680	-418	-140	Over achievement of Income	0
Penybryn Traveller Site	183	-132	113	-101	-39	Underspend on Salaries	-115
Landlord Incentive	14	-11	115	-5	107	Improvements made to Social Lets properties, income to be recovered in future years	-27
Homelessness	169	-70	1,090	-952	38	Most payments relating to Homelessness prevention have been accommodated in the prevention grant.	0
Non HRA Re-Housing (Inc Chr)	179	0	134	0	-45	Underspend on Salaries	2
Other Variances					28		11
Grand Total					236		109

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Detail Variances

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Regeneration											
Regeneration - Core Budgets											
Regeneration Management	308	0	100	408	341	0	100	441	33	Overspend due to cessation in staff time recharged to projects	33
Parry Thomas Centre	45	-37	12	19	45	-37	12	19	-0		0
Betws wind farm community fund	87	-87	1	1	70	-70	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	150	-150	4	4	141	-141	4	4	-0		0
South West Wales Joint Committee	0	0	10	10	0	0	10	10	0		0
Business Grants	0	0	0	0	319	-319	0	0	0		0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	405	0	316	721	403	0	316	719	-2		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	470	0	160	629	470	0	160	629	0		0
Community Development and External Funding	545	0	153	698	552	-1	153	705	6		-3
Food Banks	0	0	0	0	3	0	0	3	3		3
Kickstart	0	0	3	3	121	-121	3	3	0		0
Transforming Towns Business Fund	0	0	0	0	35	-35	0	0	0		0
Wellness	275	0	61	336	275	0	61	336	0		0
Swansea Bay City Deal	0	0	174	174	-23	0	173	150	-24	Underspend on staff and travelling costs	0
Property	1,195	-91	-1,068	37	1,013	-27	-1,068	-83	-119	4 posts vacant during the year. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	-104
Commercial Properties	48	-463	586	171	612	-628	586	570	399	£485k set aside to fund Market Street North Project, offset by additional income generated from high occupancy rates	-86
Provision Markets	700	-556	605	749	684	-511	605	777	28	Net shortfall in income across the portfolio due to low occupancy rates. Partially offset by underspends on premises and supplies and services costs.	13
Asset Transfers	0	0	0	0	12	-12	0	0	0		0
Asset Sales	20	0	0	20	111	-5	0	106	86	Additional costs associated with making Kidwelly Town Hall structurally safe	-0
Operational Depots	475	0	-292	183	455	0	-292	163	-20	Underspend on various premises related costs	-14
Administrative Buildings	4,057	-796	652	3,912	4,129	-897	652	3,884	-28	Underspend on various premises related costs	-0
Industrial Premises	715	-1,519	1,036	232	798	-1,705	1,036	130	-102	High occupancy levels currently	-78
The Beacon	164	-144	55	75	171	-151	55	75	-0		0
County Farms	147	-351	29	-175	186	-328	29	-114	61	Income target not met due to current economic climate as no scope to increase tenancy agreements at the moment (£21k). Additional property maintenance works undertaken (£40k).	66
Livestock Markets	69	-114	5	-40	29	-91	5	-58	-18	One off additional income from Newcastle Emlyn Mart.	-17
Externally Funded Schemes	9,192	-9,188	607	611	8,269	-8,297	607	578	-32	Underspend on flat rate income received from various grant projects ending in 2022/23	-6
Regeneration Total	19,226	-13,496	3,211	8,941	19,380	-13,378	3,210	9,212	271		-193

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Detail Variances

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Place and Sustainability											
Place & Sustainability Unit	136	-17	-70	49	203	-133	-70	0	-49	Due to underspend on supplies & services	-48
Building Control	717	-509	225	433	644	-448	225	421	-12	Due to staff vacancy during the year, now filled	0
Forward Planning	782	0	159	941	675	-1	159	833	-108	Due to staff vacancies during the year with 1 post estimated to be filled in the new financial year	-114
Phosphates Management Grant	0	0	0	0	182	-182	0	-0	-0		0
Minerals	348	-198	117	267	319	-166	117	270	3		2
Development Management	1,946	-948	403	1,401	1,805	-1,096	403	1,112	-289	Due to underspend on vacant posts during the year	-259
Tywi Centre	71	-62	23	32	102	-92	23	33	1		2
Conservation	537	-13	118	642	576	-88	118	607	-36	Due to underspend on pay & fees budget, includes £13k Wales Council for Voluntary Action additional funding	-30
Caeau Mynydd Mawr - Marsh Fritillary Project	99	-96	12	15	109	-107	12	15	-0		0
Ash Dieback	282	0	11	293	281	0	11	292	-0		0
Morfa Berwick S.106 fund	0	0	0	0	2	-2	0	0	0		0
Machynys S.106 Project	6	-6	0	0	3	-3	0	0	0		0
Cross Hands West Conservation Manager	4	-4	0	0	2	-2	0	0	0		0
Local Places for Nature	31	-31	0	0	68	-68	0	0	0		0
Dafen Custody Biodiversity Suite	6	-6	0	0	3	-3	0	0	0		0
Cae Pobl	0	0	0	0	2	-2	0	-0	-0		0
Renewable Energy Fund	0	-53	0	-53	0	-82	0	-82	-29	Additional income received during the year	9
Sustainable Development Unit	184	0	22	206	183	0	22	206	-0		-1
Net Zero Carbon Plan	136	0	6	142	129	0	6	135	-7		-8
Low Carbon Heat Development Grant	0	0	0	0	60	-60	0	0	0		0
GT Waste Planning Monitoring Report	19	-19	0	0	12	-19	0	-7	-7		-7
GT South Wales Regional Aggregates Working Party	50	-50	0	0	44	-50	0	-6	-6		0
GT Carms Old Towns	204	-204	0	0	185	-185	0	-0	-0		0
GT Connecting Green Infrastructure	113	-113	1	1	117	-117	1	1	0		0
Place and Sustainability Total	5,670	-2,329	1,027	4,368	5,709	-2,905	1,027	3,831	-537		-455
Leisure & Recreation											
Millenium Coastal Park	266	-109	969	1,127	279	-112	969	1,136	9		-3
MCP - investment properties	0	-73	0	-73	0	-73	0	-73	0		0
Burry Port Harbour	24	-107	71	-13	35	-135	71	-28	-15	Excess income achieved to budget for Parking & Catering	-34
Discovery Centre	6	-90	1	-83	5	-124	1	-118	-35	Excess income achieved to budget for Parking	-28
Pendine Outdoor Education Centre	583	-375	156	363	405	-188	156	372	9		-0
Pembrey Beach Kiosk	0	-73	0	-72	0	-70	0	-69	3		3
Pembrey Ski Slope	466	-475	144	135	539	-602	144	81	-54	Excess income achieved to budget	-34
Newcastle Emlyn Sports Centre	382	-192	175	365	357	-130	175	402	37	Income shortfall (Covid19 recovery) £62k offset by in year vacancies / lower use of casual staff £25k	24
Cardigan Leisure Centre	1,641	-1,616	1,174	1,199	1,692	-1,413	1,174	1,453	253	Income shortfall (Covid19 recovery) £208k offset by in year vacancies / lower use of casual staff £46k, along with various overspends in S & S and Premises headings	245
St Clears Leisure Centre	183	-44	103	242	175	-63	103	214	-27	£106 income not budgeted £13k along with in year vacancies	-20
Bro Myrddin Indoor Bowling Club	11	0	74	85	11	0	74	85	0		-0
Amman Valley Leisure Centre	1,035	-856	474	653	1,111	-779	474	806	153	Income shortfall (Covid19 recovery) £107k, along with Operational Consumables £61k and R & M £14k, offset in part with in year vacancies / lower use of casual staff £29k	134

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Detail Variances

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Brynamman Swimming Pool	0	0	40	40	0	0	40	40	-0		-0
Llandovery Swimming Pool	412	-259	147	300	440	-153	147	434	134	Income shortfall (Covid19 recovery) £106k along with overspend in Employees due to Pay Award not being fully funded	133
Garnant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwendraeth Sports Centre	8	0	0	8	15	0	0	15	7		-37
Dinefwr Bowling Centre	12	0	74	86	14	0	74	88	2		2
Actif Communities	326	-39	99	387	307	-59	99	347	-39	Core staff recharge to external grant	-0
Actif Facilities	250	0	78	328	262	-0	78	340	12	Small overspends in a number of S & S expenditure headings	-7
Actif health, fitness and dryside	215	-135	30	110	163	-40	30	153	43	Income shortfall (Covid19 recovery)	48
Specialist populations	90	-90	11	11	46	-44	11	13	2		1
Falls Prevention	60	-60	10	10	60	-60	10	10	-0		0
Catering - Sport Centres	324	-297	28	55	289	-226	28	91	35	Income shortfall (Covid19 recovery) £71k offset by an underspend in cost of Catering £33k plus numerous minor underspends	51
GT RDP Rural Digital Provision & Regen	21	-21	0	0	10	-10	0	0	0		-0
Pre-diabetes	0	0	2	2	52	-52	2	2	0		-0
Active Young People	380	-355	85	110	321	-296	85	110	-0		0
LAPA Additional Funding (E)	12	-12	21	21	178	-177	21	21	1		0
Sport & Leisure General	845	-46	147	946	724	-59	147	812	-134	In year staff vacancies £44k, Premises Mtcce £40k, Promotions / Marketing £37k, along with numerous smaller S & S underspends	-62
National Exercise Referral Scheme (E)	180	-180	45	45	160	-160	45	45	-0		0
PEN RHOS 3G PITCH	21	-48	1	-27	10	-50	1	-40	-13	Numerous minor expenditure underspends	-13
St John Lloyd - 2G Pitch	63	-14	0	49	22	-11	0	11	-38	Numerous minor expenditure underspends	-37
Llanelli Leisure Centre	1,393	-1,094	838	1,137	1,490	-900	838	1,429	292	Income shortfall (Covid19 recovery) £198k, Premises Mtcce £69k and Employee costs due to Pay Award not being fully funded £18k, along with various minor overspends in S & S headings	302
Coedcae Sports Hall	0	0	6	6	0	0	6	7	0		0
ESD Rev Grant - Ynys Dawela	1	0	3	4	5	0	3	8	4		4
Outdoor Recreation - Staffing costs	438	0	245	683	255	0	245	501	-183	In year staff vacancies	97
Pembrey Country Park	905	-1,139	224	-9	1,269	-1,311	224	182	191	Revenue contributions to Capital £122k Utilities £26k, cost of Agency staff to backfill in year vacant posts £43k	61
Llyn Lech Owain Country Park	111	-48	60	122	108	-54	60	114	-9		-7
Pembrey Country Park Restaurant	541	-382	67	226	601	-511	67	156	-70	Over achievement of Catering income to budget	-90
Woodland Parks	0	0	0	0	2	0	0	2	2		1
NNF - Cernydd Carmel	0	0	0	0	45	-45	0	0	-0		-0
Lottery Heritage Fund - Mynydd Mawr	0	0	1	1	77	-77	1	1	0		0
Carmarthen Library	541	-29	212	724	529	-18	212	723	-1		9
Abermanford Library	309	-14	104	400	268	-10	104	363	-37	In year staff vacancies	-34
Llanelli Library	534	-30	-205	299	515	-24	-205	286	-13	In year staff vacancies	-1
Community Libraries	258	-7	198	450	238	-6	198	431	-19	In year staff vacancies	-5
Libraries General	1,133	-1	161	1,293	1,156	-7	161	1,311	18	Forecast overspend in Employees due to Pay Award not being fully funded	37
Mobile Library	135	0	22	157	129	0	22	151	-6		-3
Carmarthen Museum, Abergwili.	228	-20	152	359	221	-46	152	326	-33	Income received in year not originally budgeted	1
Kidwelly Tinplate Museum	23	0	0	23	28	-0	0	29	5		8
Parc Howard Museum	158	-99	56	116	87	-48	56	95	-21	In year staff vacancies	8

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Detail Variances

Division	Working Budget				Actual				EOY Actual Variance for Year £'000	Notes	Feb 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Museum of speed, Pendine	90	-27	11	74	58	0	11	69	-5		-5
Museums General	159	0	64	223	220	0	64	284	61	Unable to achieve vacancy factor, a legacy of undelivered PBB's and unfunded post	72
Archives General	185	-10	1,091	1,265	185	-14	1,091	1,262	-3		3
Arts General	16	0	19	35	0	0	19	19	-15	Vacant post being held pending restructure	-15
St Clears Craft Centre	123	-39	62	147	84	-19	62	127	-20	Vacant posts being held pending potential community run venture	-19
Cultural Services Management	103	0	29	132	84	0	29	113	-19	Numerous minor expenditure underspends	-19
Laugharne Boathouse	166	-117	47	96	161	-72	47	136	40	Income shortfall (Covid19 recovery)	40
Lyric Theatre	470	-315	124	279	415	-288	124	251	-27	Income shortfall (Covid19 recovery) £28k offset by reduced cost of Performance Fees £38k, utilities £12k, staffing £12k plus minor S & S underspends	-10
Y Ffwrnes	930	-486	530	974	751	-374	530	907	-67	Income shortfall (Covid19 recovery) £112k, offset by forecast underspend on Utilities £81k, Performance Fees £27k, Employees £31k, Contracted Services £25k and numerous other minor expenditure underspends	-23
Ammanford Miners Theatre	71	-13	2	60	70	-15	2	57	-3		-5
Entertainment Centres General	581	-63	237	756	541	-29	237	749	-7		34
Oriel Myrddin Trustee	207	-207	0	0	217	-217	0	-0	-0		0
Oriel Myrddin CCC	119	0	90	209	120	0	90	210	1		-0
Motor Sports Centre - Pembrey	0	-96	0	-96	0	-96	0	-96	0		0
Attractor - Management	0	0	10	10	52	0	10	62	52	Project manager post not funded	51
Attractor - Hostel	0	0	1	1	166	-3	1	164	163	Expenditure relating to the set up of this new facility	-4
Attractor - Museum	0	0	0	0	32	0	0	32	32	Expenditure relating to the set up of this new facility	0
Attractor - Externals	7	-58	2	-49	10	-13	2	-1	48	Parking income budgeted for Attractor site not fully achievable due to delays in contract completion	46
Beach safety	2	0	0	2	1	0	0	1	-1		-1
GT RDP Llansteffan Masterplan	11	-11	0	0	11	-11	0	0	0		0
Leisure Management	438	-3	51	486	358	-3	51	407	-79	In year vacancy £44k plus underspends in Premises Mtce £28k and other minor S & S underspends	-6
Leisure & Recreation Total	18,201	-9,870	8,674	17,004	18,241	-9,294	8,674	17,620	616		896
Council Fund Housing											
Independent Living and Affordable Homes	124	-45	74	154	88	-72	74	91	-64	Savings on supplies & services budget.	-30
Supporting People Providers	6,495	-6,495	0	0	8,809	-8,815	0	-6	-6		0
Rent Smart Wales Project (E)	18	-18	6	7	20	-18	6	9	2		2
Syrian Resettlement Scheme (E)	0	0	28	28	-0	0	28	28	-0		0
Afghan resettlement (ARAP scheme)	0	0	0	0	96	-96	0	0	0		0
Ukrainian Re-settlement Scheme	0	0	63	63	2,609	-2,609	63	63	0		0
Infection Prevention Control	0	0	179	179	1,233	-1,233	179	179	-0		0
Home Improvement (Non HRA)	674	-273	467	868	680	-418	467	728	-140	Over achievement of Income	-105
Pembryn Traveller Site	183	-132	21	72	113	-101	21	33	-39	Underspend on Salaries	-40
Landlord Incentive	14	-11	0	3	115	-5	0	111	107	Improvements made to Social Lets properties, income to be recovered in future years	143
Homelessness	169	-70	64	163	1,090	-952	64	201	38	Most payments relating to Homelessness prevention have been accommodated in the prevention grant.	-94
Non HRA Re-Housing (Inc Chr)	179	0	77	256	134	0	77	212	-45	Underspend on Salaries	-33
Temporary Accommodation	534	-113	19	440	909	-493	19	434	-6		0

Communities, Homes & Regeneration Scrutiny Report
Budget Monitoring - Actual 2022/23 - Detail Variances

Division	Working Budget				Actual				EOY	Notes	Feb 2023
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Actual Variance for Year £'000		Forecasted Variance for Year £'000
Social Lettings Agency	847	-839	9	18	793	-760	9	42	24		17
Houses Into Homes WG Grant Scheme	0	0	0	0	-0	0	0	0	-0		0
Home Improvement Loan Scheme	0	0	0	0	14	-14	0	0	0		0
Houses Into Homes WG Loan Scheme	0	0	1	1	66	-66	1	1	0		0
Community Cohesion Fund Grant (H)	0	0	24	24	136	-139	24	21	-3		0
Homelessness Prevention Grant Program	0	0	21	21	108	-108	21	21	0		0
YP Training Flats - WAG Innovation Grant	0	0	7	7	61	-65	7	3	-4		0
Leasing Scheme Wales was PRS Leasing	0	0	11	11	63	-40	11	35	23		0
Transitional Funding WG	0	0	0	0	-3	0	0	-3	-3		0
Discretionary Homeless Prevention & Strategic co-ordinator	0	0	9	9	511	-511	9	9	0		0
Council Fund Housing Total	9,237	-7,994	1,081	2,324	17,644	-16,514	1,081	2,211	-113		-138
TOTAL FOR COMMUNITIES, HOMES & REGENERATION	52,333	-33,689	13,992	32,637	60,973	-42,091	13,992	32,873	236		109

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Housing Revenue Account - Budget Monitoring - Actual 2022/23

	Working Budget £'000	Actual £'000	EOY Actual Variance for Year £'000	Notes	Feb 23 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	2,551	4,297	1,746	Revenue maintenance spend is £1.6m over the budget. Current inflation and the impact on construction industry capacity post-Covid and post-Brexit including significantly increasing pay, energy, fuel, and construction materials costs, there will continue to be upwards pressure on contractor rates and reduced availability as we progress into 2023/24. In January the Minor Works Framework Schedule of Rates was increased by 9.3% in line with CPI for the 12-month period August 2021 to July 2022. The review of the 3-year HRA Business Plan for 2023/24 onwards has identified some adjustments to future budget allocations to reflect the anticipated continuing inflation impacts. Some repairs were significant in nature and have been assessed as capital and transferred to the capital programme.	1,388
Minor Works	3,464	2,886	-578		-1,285
Voids	4,512	4,714	202		197
Servicing	1,934	2,052	118		102
Drains & Sewers	157	98	-59		-41
Grounds	849	815	-33		-33
Property & Strategic Projects	408	588	180		191
Unadopted Roads	118	118	0		0
Supervision & Management					
Employee	5,770	5,695	-76	Impact of pay award compared to budgeted salary costs +£300k offset by in year vacancies -£230k.	30
Premises	1,608	2,078	470	Additional premises insurance costs £270k & increased investment in our estates environment £230k offset by savings in utilities £-30k.	-17
Transport	35	51	16		82
Supplies	914	1,463	549	Legal costs in housing management £110k, compensation payments £111k, projects and activities £156k, fees £75k & other supplies and services.	324
Recharges	-703	149	852	Salaries not capitalised as programmes of work expand (corresponding reduction in DRF) plus some vacant posts.	-281
Provision for Bad Debt	594	335	-259	Write offs in year £184k combined with age analysis of debt reduces requirement to £335k.	-495
Capital Financing Cost	14,923	14,310	-613	Capital HRA programme spent £26m (an underspend of £24m on the revised budget of £50m). This, in conjunction with increased grant funding in 2021/22 and 2022/23 has decreased the borrowing requirement in year from £17.4m to approximately £6.1m. The impact on mid-year CFR and therefore interest is significant, reducing capital charges by £613k. Interest rate was 4.02% close to the budgeted rate of 3.99%.	-746
Central Support Charges	1,811	1,847	35		27
Direct Revenue Financing	10,000	9,218	-782	Reduction to offset additional potential capitalised salaries.	0
Total Expenditure	48,946	50,714	1,768		-557

Housing Revenue Account - Budget Monitoring - Actual 2022/23

	Working Budget £'000	Actual £'000	EOY	Notes	Feb 23
			Actual Variance for Year £'000		Forecasted Variance for Year £'000
Income					
Rents	-43,608	-43,634	-26	Outturn close to target for rent due and voids.	33
Service Charges	-849	-801	48		0
Supporting People	-70	-243	-173	Additional Housing Support Grant	-1
Interest on Cash Balances	-5	-353	-348	Interest rate significantly above 0.05% budgeted @ 1.83%	-363
Grants	-296	-296	0		0
Insurance	-221	-49	172	Claims settled in year were only £49k .	3
Other Income	-496	-442	54	Reduction in court costs received	35
Total Income	-45,545	-45,817	-272		-292
Net Expenditure	3,401	4,897	1,496		-850

HRA Reserve	£'000
Balance b/f 01/04/2022	21,895
Budgeted movement in year	-3,401
Variance for the year	-1,496
Balance c/f 31/03/2023	16,998

2022/23 Savings Monitoring Report
Communities, Homes & Regeneration Scrutiny Committee
28th September 2023

1 Summary position as at : 31st March 2023

£25 k variance from delivery target

	2022/23 Savings monitoring		
	2022/23	2022/23	2022/23
	Target	Delivered	Variance
	£'000	£'000	£'000
Chief Executive	70	70	0
Communities	101	76	25
Place & Infrastructure	97	97	0
	268	243	25

2 Analysis of delivery against target for managerial and policy decisions:

Managerial
Policy

£25 k Off delivery target
£0 k ahead of target

	MANAGERIAL			POLICY		
	2022/23	2022/23	2022/23	2022/23	2022/23	2022/23
	Target	Delivered	Variance	Target	Delivered	Variance
	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	70	70	0	0	0	0
Communities	101	76	25	0	0	0
Place & Infrastructure	97	97	0	0	0	0
	268	243	25	0	0	0

3 Appendix E (i) : Savings proposals not on target

Appendix E (ii) : Savings proposals on target (for information)

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Proposed	2022/23 Delivered	2022/23 Variance	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
	£'000		£'000	£'000	£'000		

Managerial - Off Target

Communities

Leisure

Franchise Lettings	0	An indoor and outdoor high quality, year-round visitor destination that aims to maximise Pendine's heritage and its natural assets to drive forward the resort's future economic regeneration as a 'day and stay' event destination	25	0	25	Improved income streams from franchise lettings across whole service.	Progress delayed due to delays in contract completion
Total Leisure			25	0	25		

Communities Total

25 0 25

Policy - Off Target

NOTHING TO REPORT

DEPARTMENT	2021/22 Budget	FACT FILE	2022/23 Proposed	2022/23 Delivered	2022/23 Variance	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	

Managerial - On Target**Chief Executive**

Regeneration division	3,542	Regeneration is a key priority for the council. The Division provides Business, employability, grant funding and skills support and advice. We also deliver physical regeneration projects throughout the county, including the Swansea Bay City Deal Centre Awel Life Science and Wellness Village planned for Delta Lakes. The Regeneration Division is responsible for the management of land assets (those within the economic/commercial portfolio) of the Council, taking a strategic commercial view to ensure the portfolio is managed to meet the Council's economic development needs. The Division is also responsible for the delivery of the Council's Net Zero Carbon agenda.	70	70	0	£20k - Anticipated increase in Income/reduction in operating costs on Administrative estate through New Ways of Working. £25k anticipated decrease in utility costs on administrative estate due to reduced occupancy through continued agile working. £10k reduction in community grants. £15k supplies within industrial estate budget.
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Chief Executive Total**70 70 0****Communities****Leisure**

Outdoor Education	188	Pendine Outdoor Education Centre caters for up to 120 residential visitors at any given time, with a particular focus on primary school provision for Carmarthenshire schools. The experience is often the first opportunity for some young children to experience being away from home on a residential basis, however, the age of the infrastructure on site is of concern for the future.	20	20	0	Improve operating efficiency of Outdoor Education Centres pending new strategic plan.
Increased Parking income	0	Increased parking income at coastal car parks and potential development of motorhomes sites	15	15	0	Increased parking income at coastal car parks and potential development of motorhomes sites
Country Parks	-61	Pembrey Country Park is one of the most visited outdoor facilities in Carmarthenshire and Wales, regularly attracting around half a million users annually. Whilst usage numbers have fluctuated this year with lockdowns and restrictions, the park was busier than ever during August, highlighting the value people put on great and safe outdoor spaces. The park has an 8 mile beach, a 320 pitch caravan and camping site, 550 acres of woodlands, a 130m long dry ski slope and toboggan run in Wales, along with a new Crazy Golf course, 9 hole pitch and putt facility, a miniature model steam railway, a riding centre, and the National Closed Road Cycle circuit and pump track.	13	13	0	Increased Pembrey Country Park / Campsite income - Invest to Save / capital for additional income generating activities
Libraries	2,475	Carmarthenshire libraries provide an extensive choice of books, DVDs, CDs, online services, newspapers and magazines. With over half a million books on offer between 3 regional, 13 branch and mobile libraries, the service offers invaluable support and access to Carmarthenshire residents. Public access computers and Wi-Fi are available at all libraries, and typically, the service issues over 600,000 books per year. The mobile service provides a valuable outreach services to rural parts of the County, linking up with various partners to deliver public information services online.	10	10	0	Increased operational efficiency
Print	16	Print savings across all Leisure Services	8	8	0	Based on 50% reduction of 2021/22 budgets
Travel	20	Print savings across all Leisure Services	10	10	0	Based on 50% reduction of 2021/22 budgets
Total Leisure			76	76	0	

Communities Total**76 76 0****Place & Infrastructure****Place & Sustainability**

Development Management	758	<ul style="list-style-type: none"> The Development Management Unit manages the statutory planning application process (including pre-application and also discharge of conditions and variation of conditions post approval). The Unit deals with between 1700 and 1900 applications on average each year (roughly 150 cases per annum per Officer). The unit is also responsible for planning enforcement matters including enforcement of planning conditions and unauthorised development and built conservation matters, dealing with roughly 500 cases per annum. 	10	10	0	Additional predicted income from new statutory pre-application service.
Divisional review	net divisional budget of £3M	Budget covers Head of Service functions along with business and administrative support to all functions within the Planning Division including: Development Management & Built Heritage (incl. Enforcement); Building Control, Rural Conservation, Waste and Minerals, Forward Planning (Development Plans) . Functions include general research and policy work, publishing and printing, business planning, budget planning, orders and payments, monitoring, health and safety, IT systems and licenses, general procurement.	87	87	0	Review of divisional management arrangements & structure
Total Place & Sustainability Services			97	97	0	

Place & Infrastructure Total**97 97 0****Policy - On Target****NOTHING TO REPORT**

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COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE

28TH SEPTEMBER 2023

NON-SUBMISSION OF SCRUTINY REPORT

To consider and comment on the following:

Explanation provided for the non-submission of a scrutiny report.

Reason:

The Council's Constitution requires Scrutiny Committees to develop and publish and keep under review an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year. If a report is not presented as scheduled, officers are expected to prepare a non-submission report explaining the reason(s) why.

Cabinet Member Portfolio Holder:)

Report Author:

Kevin Thomas

Designation:

Democratic Services Officer

Tel No. / E-Mail Address:

01267 224027
kjthomas@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE

28TH SEPTEMBER 2023

NON-SUBMISSION OF SCRUTINY REPORT

The Council's Constitution requires Scrutiny Committees to develop, keep under review and publish an annual Forward Work Plan which identifies the issues and reports to be considered at meetings during the course of the year.

If a report is not presented as scheduled in the Forward Work Plan, the responsible officer(s) are expected to prepare a non-submission report explaining the reason(s) why.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees-Jones** **Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees-Jones** **Head of Administration & Law**

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

CABINET MEMBER PORTFOLIO HOLDER AWARE / CONSULTED	YES
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**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

There are none.

Title of Document	Locations that the papers are available for public inspection
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EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS

SCRUTINY COMMITTEE : COMMUNITIES, HOMES & REGENERATION

DATE OF MEETING : 28TH SEPTEMBER, 2023

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Incentive Scheme for tenants	Jonathan Morgan, Head of Housing & Public Protection	Further general research is being undertaken on incentive schemes in order to provide Scrutiny Committee with a full picture for their consideration.	15 th November, 2023
Alternative Town Centre Usage	Jason Jones, Head of Regeneration, Policy and Digital	Further research and work is being undertaken by officers in order to provide Scrutiny Committee with purposeful options for their consideration.	Next meeting

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COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 28TH SEPTEMBER 2023

FORTHCOMING ITEMS

THE SCRUTINY COMMITTEE IS ASKED TO:-

- To note the forthcoming items to be considered at the next meeting of the Community and Regeneration Scrutiny Committee to be held on the 15th November, 2023.

Reason(s)

- The Council’s Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Plan which identifies the issues and reports which will be considered at meetings during the course of the year.

CABINET MEMBER PORTFOLIO HOLDER: Cllr. L. Evans (Homes and Deputy Leader) Cllr H.A.L. Evans (Regeneration, Leisure, Culture and Tourism), Cllr A. Lenny (Resources) Cllr A. Davies (Rural Affairs and Planning Policy)

<p>Directorate</p> <p>Name of Head of Service: Linda Rees Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations: Head of Administration and Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. 01267 224012</p> <p>LRJones@carmarthenshire.gov.uk</p> <p>01267 224027</p> <p>kjthomas@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE 28TH SEPTEMBER, 2023

FORTHCOMING ITEMS

The Council's Constitution requires Scrutiny Committees, at the commencement of each municipal year, to develop and publish a Forward Work Programme which identifies the issues and reports to be considered at meetings during the course of the year. When formulating the Forward Work Plan the Scrutiny Committee will take into consideration those items included on the Cabinet's Forward Work Programme.

The list of forthcoming items attached includes those items which are scheduled in the Community and Regeneration Scrutiny Committee's Forward Work Plan to be considered at the next meeting, to be held on 15th November, 2023.

Also attached for information are the 2023/24 Forward Work Plans in respect of the Communities, Homes and Regeneration Scrutiny Committee and the Cabinet.

DETAILED REPORT ATTACHED ?	YES: (1) List of Forthcoming Items (2) C & R Scrutiny Committee Forward Work Plan (3) Cabinet Forward Work Plan
-----------------------------------	---

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED

N/A

NO

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

There are none.

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**FORTHCOMING ITEMS – TO BE CONSIDERED AT THE NEXT MEETING OF THE
COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE TO BE HELD
ON
15TH NOVEMBER, 2023**

Agenda Item	Background	Reason for report
		<p>What is Scrutiny being asked to do? e.g. undertake a full review of the subject? Investigate different policy options? Be consulted on final proposals before decision making? Monitor outcomes /implementation?</p> <p><i>If the item is for information or for noting, can the information be provided in an alternative format i.e, via email?</i></p>
Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	The Council has developed a series of draft Supplementary Planning Guidance (SPG) to elaborate on and support the content of the Revised LDP for formal public consultation. Draft SPG to potentially include (subject to timing), but not limited to: Welsh Language, Landscape Character Assessments, Sites of Importance for nature Conservation	To afford the Committee an opportunity to consider the Draft SPG’s and to submit any observations to the Cabinet/Council
Levelling up/Shared Prosperity fund - Update	The Committee in formulating its 2023-34 Forward Work Plan requested an update report be submitted to a future meeting on the Levelling up / Shared Prosperity Fund which falls within its remit	To enable the Committee to monitor implementation of the Levelling Up / Shared Prosperity Fund
Arfor 2 Programme - Update	The Committee in formulating its 2023-34 Forward Work Plan requested an update report be submitted to a future meeting on the Arfor 2 Programme which falls within its remit	To enable the Committee to monitor implementation of the Arfor 2 Programme
Alternative outdoor Education Offer	The Committee at its meeting held on the 19 th December 2022 was consulted on the options for the delivery of an Alternative Outdoor Education Offer to that currently provided by the Council.	To enable the Committee to view the final report following public consultation in accordance with its Forward Work Plan

	As part of the formulation of its 2023-24 Forward Work Programme the Committee requested the final report be presented to the Committee prior to its consideration by the Cabinet	
Incentive Scheme for Tenants	The use of incentive and reward schemes by social landlords underpins the wider approach to tenancy management. Incentives may be considered to encourage desired behaviour while rewards recognise such behaviour. The report sets out our approach to how we will reward tenants but also introduce an incentive scheme.	To enable the Committee to consider the report and formulate any recommendations for Cabinet's consideration
Alternative Town Centre Uses	This report will provide details relating to alternative uses within the primary town centres	To enable the Committee to consider the report and formulate any recommendations for Cabinet's consideration

Items circulated to the Committee under separate cover since the last meeting

N.B. Copies of these reports can be obtained by emailing Scrutiny@carmarthenshire.gov.uk

Items attached for information

1. The latest version of the Community and Regeneration Scrutiny Committee Forward Work Programme 2022/23
2. The latest version of the Cabinet's Forward Work Programme 2022/23

Communities, Homes and Regeneration Scrutiny Committee – Forward Work Programme 2023/ 2024

29 th June 23	28 th Sept 23	15 th Nov 2023	13 Dec 23	24 Jan 24	7 March 2024	16 April 2024
Communities, Homes, and Regeneration Scrutiny Committee Annual Report 2022/23	Emergency Social Allocations Policy – Monitoring	Housing Revenue Account Business Plan 2024-27 (Moved to 13/12/23)	Emergency Social Allocations Policy – Monitoring Report	Budget Consultation	Scrutiny Actions update	
Emergency Social Allocations Policy – Monitoring	Revenue Budget Monitoring Report	Supplementary Planning Guidance – Carmarthenshire Revised Local Development Plan 2018-2033	Scrutiny Actions Update		Emergency Social Allocations Policy – Monitoring Report	
	Incentive Scheme for tenants (Moved to 15/11/23)	Levelling up/Shared Prosperity fund - Update	Housing Revenue Account Business Plan 2024-27 (Moved from 15/11/23)			
Page 139	Service Charge Policy	Arfor 2 Programme - Update	Housing Revenue Account Budget and Housing Rent Setting for 2024/25			

	Applying Intentionality to Priority Need (Homelessness Duty)	Alternative outdoor Education Offer				
	Alternative Town Centre Uses (moved to 15/11/23)	Incentive Scheme for tenants (Moved from 28/09/23)				
	Leisure, Culture and Outdoor Recreation Strategy – Post Consultation	Alternative Town Centre Uses (moved from 28/09/23)				

OTHER REPORTS TO BE INCLUDED:
•
TASK AND FINISH REVIEW
The Committee has yet to determine a Task and Finish Group for 2023-24

CABINET/COUNCIL – FORWARD PLAN

FOR THE PERIOD 18 SEPTEMBER 2023 TO 31 AUGUST 2024

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director Report Author
ANNUAL TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 2022-2023	To provide members with an update on the treasury management activities for 2022-2023	Cabinet 18 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@carmarthenshire.gov.uk
DEVELOPMENT FUND APPLICATION	To provide Cabinet with an update on the latest position of the Development Fund, and to seek Cabinet approval of a recent application to the Fund.	Cabinet 18 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@carmarthenshire.gov.uk
REVENUE BUDGET	To provide the Cabinet with an overview of the budget issues and outlook for the	Cabinet 18 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
OUTLOOK	forthcoming year.				Randal Hemingway, Head of Financial Services RHemingway@car-marthenshire.gov.uk
SECOND HOMES AND HOLIDAY ACCOMMODATION IN CARMARTHENSHERE	To present a report highlighting the background and legislative and policy changes on the second homes and holiday accommodation and to highlight the consideration, evidence requirements and next steps in identifying and addressing the challenges for Carmarthenshire's communities.	Cabinet 18 Sep 2023	No	Cabinet Member for Rural Affairs, Community Cohesion and Planning Policy	Director of Place & Infrastructure Ian R Llewelyn, Forward Planning Manager IRLlewelyn@car-marthenshire.gov.uk
TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 1ST APRIL 2023 TO 30TH JUNE 2023	To provide members with an update on the treasury management activities from 1st April 2023 to 30th June 2023.	Cabinet 18 Sep 2023	No	Cabinet Member for Resources	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@car-marthenshire.gov.uk
CAPITAL PROGRAMME 2023/24 UPDATE	To provide an update of the latest budgetary position for the 2023/24 capital programme as at 30th June 2023	Cabinet 2 Oct 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
					Hemingway, Head of Financial Services RHemingway@car marthenshire.gov.uk
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide the Cabinet with an update on the latest budgetary position as at 30th June 2023, in respect of 2023/24	Cabinet 2 Oct 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@car marthenshire.gov.uk
COVID 19 IMPACT ON CONTRACTORS - MAJOR WORKS	A report will be produced to explore the financial impact on Contractors as a consequence of the Covid-19 pandemic. The report will establish the current contract provisions being enforced by the Authority compared against various government advice and relief procedures. To further inform stakeholders, the report will capture the potential implications for adopting and seek a decision on implementing contractor support mechanisms to mitigate the financial impact of Covid-19.	Cabinet 2 Oct 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Jason G. Jones, Property Maintenance Manager JGJones@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
ADOPTED LDP ANNUAL MONITORING REPORT 202/23	To present the Annual Monitoring Report for the adopted Carmarthenshire LDP as part of the WG requirement to monitor and assess the ongoing implementation of the Plan.	Cabinet 16 Oct 2023	No	Cabinet Member for Rural Affairs, Community Cohesion and Planning Policy	Director of Place & Infrastructure Ian R Llewelyn, Forward Planning Manager IRLlewelyn@carma rthenshire.gov.uk
APPLYING INTENTIONALITY TO PRIORITY NEED (HOMELESSNESS ORDER)	REPORT TO SEEK PERMISSION TO APPLY THE INTENTIONALITY TEST UNDER THE HOUSING (WALES) ACT 2014 TO ALL CATEGORIES OF PRIORITY NEED. BY APPLYING THIS TEST THE AUTHORITY DOES NOT HAVE A STATUTORY DUTY TO SECURE PERMANENT ACCOMMODATION FOR THOSE INDIVIDUALS ASSESSED AS BEING INTENTIONALLY HOMELESS.	Cabinet 16 Oct 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@carmarthenshire.gov.uk
BUSINESS IMPROVEMENT DISTRICT REPRESENTATION	Consideration of Council representation at the Carmarthen and Llanelli Business Improvement District Board meetings	Cabinet 16 Oct 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Nicola Evans, Business Support Manager njevans@carmarthenshire.gov.uk
CONSERVATION AREA APPRAISALS	This report sets out the work being undertaken to review ten designated Conservation Areas across the County. It	Cabinet 16 Oct 2023	No	Cabinet Member for Rural Affairs, Community Cohesion and Planning	Director of Place & Infrastructure Rhodri Griffiths,

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	<p>identifies the outcome of the review and the subsequent consultation exercise including on the:</p> <ul style="list-style-type: none"> •A character appraisal; •A boundary review and •A management plan. <p>The report in setting out the above identifies the outcome of the public consultation exercise and the next steps including the processes required to amend any of the Conservation Area designations.</p>			Policy	<p>Head of Place and Sustainability RDGriffiths@carma rthenshire.gov.uk</p>
COUNCIL ANNUAL REPORT 2022-23	<p>The Annual Report provides an overview of Council performance during 2022-23. Under the Well-being of Future Generations (Wales) Act 2015 we are required to publish an Annual Report on our Well-being Objectives. In addition, under the Local Government and Elections Act (Wales) 2021 we have a duty to report on performance, based, on a self-assessment approach. This report aims to meet both these requirements in one document.</p>	Cabinet 16 Oct 2023	No	Cabinet Member for Organisation & Workforce	<p>Chief Executive Gwyneth Ayers, Corporate Policy and Partnership Manager GAyers@carmarthe nshire.gov.uk</p>
SHORELINE MANAGEMENT PLAN-2; AN	<p>As a member of the Swansea and Carmarthen Bay Coastal Engineering Group and a coastal risk management</p>	Cabinet 16 Oct 2023	No	Deputy Leader and Cabinet Member for Homes, Cabinet Member	<p>Director of Place & Infrastructure Ben Kathrens,</p>

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
UPDATE ON ITS DELIVERY.	authority, Carmarthenshire have a duty to deliver actions within the SMP2. This report highlights CCC actions, the action owners and our progress and approach being taken to manage our coastline.			for Climate Change, Decarbonisation and Sustainability	Flood Defence and Coastal Protection Manager BKathrens@carmarthenshire.gov.uk
STATUTORY DIRECTOR OF SOCIAL CARE SERVICES' ANNUAL REPORT 2022/23	The Report examines each Service area within Social Care and shows how service strategies, actions, targets and service risks will be addressed and delivered operationally. It comprises an overview on how we have performed in 2022/23 and an assessment on the future, together with our strategic priorities for 2023/24.	Cabinet 16 Oct 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthenshire.gov.uk
LEISURE, CULTURE AND OUTDOOR RECREATION STRATEGY – POST CONSULTATION	The document provides a framework for the service to work with key stakeholders to deliver a strategically aligned Leisure, Culture and Outdoor Recreation Strategy for the next 10 years.	Cabinet 30 Oct 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthenshire.gov.uk
PLOT 3 TROSTRE RETAIL PARK	Report outlining a revised development proposal for plot 3 Trostre Retail Park and sale terms for consideration.	Cabinet 30 Oct 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Jason Jones (Head of Regeneration), Head of Regeneration

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
					JaJones@carmarthenshire.gov.uk
PUBLIC SPACE PROTECTION ORDER (PSPO)	The PSPO, which gives police powers to address alcohol-related anti-social behaviour and crime in Llanelli town centre, expires 30 September 2023. It is proposed to extend the Order. Its impact will be evaluated and consideration given to the current geographical boundary following consultation with key stakeholders between now and September 2023.	Cabinet 30 Oct 2023	No	Cabinet Member for Organisation & Workforce	Chief Executive Gwyneth Ayers, Corporate Policy and Partnership Manager GAyers@carmarthenshire.gov.uk
CAPITAL PROGRAMME 2023/24 UPDATE	To provide an update of the latest budgetary position for the 2023/24 capital programme, as at the 31st August 2023	Cabinet 13 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@carmarthenshire.gov.uk
COUNCIL'S REVENUE BUDGET MONITORING REPORT	To provide the Cabinet with an update on the latest budgetary position as at 31st August 2023, in respect of 2023/24	Cabinet 13 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
					RHemingway@car marthenshire.gov.u k
SERVICE CHARGE POLICY	The purpose of this report is to introduce a new Service Charge Policy. This Policy sets out our approach to setting and collecting service charges. The aim is to make sure that Service Charges are clear and shown to be reasonable, accountable and reflect actual costs.	Cabinet 13 Nov 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@carmarthenshire.gov.uk
SUPPLEMENTARY PLANNING GUIDANCE - CARMARTHENSHERE REVISED LOCAL DEVELOPMENT PLAN 2018 - 2033	To present a series of draft Supplementary Planning Guidance (SPG) to elaborate on and support the content of the Revised LDP for formal public consultation. Draft SPG to potentially include (subject to timing), but not limited to: Welsh Language, Landscape Character Assessments, Sites of Importance for nature Conservation	Cabinet 13 Nov 2023	No	Deputy Leader and Cabinet Member for Homes, Cabinet Member for Climate Change, Decarbonisation and Sustainability	Director of Place & Infrastructure Ian R Llewelyn, Forward Planning Manager IRLlewelyn@carmarthenshire.gov.uk
10-YEAR SOCIAL SERVICES STRATEGY (PRE-CONSULTATION)	To provide members with a vision on how we will provide the statutory social services functions over the next decade. The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work	Cabinet 27 Nov 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro, Performance, Analysis & Systems Manager ssauro@carmarthe

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan				nshire.gov.uk
ALTERNATIVE OUTDOOR EDUCATION OFFER	The purpose of this report is to review Carmarthenshire County Council's current Outdoor Education offer and to explore options for a re-modelled service within existing resources.	Cabinet 27 Nov 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Director of Communities Ian Jones, Head of Leisure IJones@carmarthenshire.gov.uk
ALTERNATIVE TOWN CENTRE USES	Consideration of alternative uses within the primary town centres	Cabinet 27 Nov 2023	No	Cabinet Member for Regeneration, Leisure, Culture & Tourism	Chief Executive Jason Jones (Head of Regeneration), Head of Regeneration JaJones@carmarthenshire.gov.uk
BULKY WASTE REVIEW	This report will propose a cost effective, efficient bulky service for residents that will incorporate the waste hierarchy to ensure that more bulky waste can be reuse ahead of recycling and disposal. A review of the cost, number of bulks collected per item size, appointment management system and collection vehicle requirements for such a service.	Cabinet 27 Nov 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Head of Environmental Infrastructure DWJohn@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
CAPITAL PROGRAMME 2022/23 UPDATE	To provide an update of the latest budgetary position for the 2022/23 capital programme	Cabinet 27 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@car marthenshire.gov.uk
INCENTIVE SCHEME FOR TENANTS	The use of incentive and reward schemes by social landlords underpins the wider approach to tenancy management. Incentives may be considered to encourage desired behaviour while rewards recognise such behaviour. The report sets out our approach to how we will reward tenants but also introduce an incentive scheme.	Cabinet 27 Nov 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Les James, Contracts and Service Development Manager LesJames@carmar thenshire.gov.uk
MID-YEAR TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 1ST APRIL 2023 TO 30TH SEPTEMBER 2023	To provide members with an update on the treasury management activities from 1st April 2023 to 30th September 2023	Cabinet 27 Nov 2023	No	Cabinet Member for Resources	Director of Corporate Services Randal Hemingway, Head of Financial Services RHemingway@car marthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
WASTE STRATEGY UPDATE	The report provides an overview of the first phase implementation of Carmarthenshire's Waste Strategy 2021-2025, providing detail on the changes that have been implemented, recycling performance and strategy progress to date.	Cabinet 27 Nov 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Head of Environmental Infrastructure DWJohn@carmarthenshire.gov.uk
A STRATEGIC PLAN FOR MANAGING OUR LAND FOR POLLINATORS IN CARMARTHENSHERE	To adopt pollinator-friendly land management practices on Council-managed land where there is no conflict between these and the existing land use, and as agreed with clients (e.g. Housing) and the contractor (Grounds Maintenance). We will ensure the way we manage our grasslands is consistent with the climate and nature emergencies.	Cabinet 11 Dec 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Rosie Carmichael, Rural Conservation Manager racarmichael@carmarthenshire.gov.uk
EQUESTRIAN STRATEGY	The Carmarthenshire Rights of Way Improvement Plan (ROWIP) 2019-2029 has been produced and published in accordance with section 60 of the Countryside and Rights of Way (CROW) Act (2000). The ROWIP details Carmarthenshire's plan for the strategic management,	Cabinet 11 Dec 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Steve Pilliner, Head of Transportation & Highways SGPilliner@carmarthenshire.gov.uk

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	<p>development, and improvement of the County's Public Rights of Way network up until 2029.</p> <p>During consultation with the Local Access Forum, The Forum identified a need for the local authority to commit to producing a Carmarthenshire Equestrian Strategy to recognise the access opportunities and challenges for horse riding and carriage driving across the County.</p> <p>An Equestrian Strategy to 'promote and develop an accessible network for equestrian use' has therefore been published in the Carmarthenshire Rights of Way Improvement Plan 2019-2029.</p> <p>The report sets out the proposal to adopt an Equestrian Strategy for Carmarthenshire.</p>				
HOUSING REVENUE ACCOUNT BUSINESS PLAN 2024-2027	THE HRA BUSINESS PLAN SETS OUT OUR PRIORITIES AND ACTIVITIES FOR NEW AND EXISTING COUNCIL HOMES FOR THE NEXT THREE YEARS. IT ALSO SETS OUR CAPITAL AND REVENUE BUDGETS AND CONFIRMS RENTAL LEVELS FOR TENANTS.	Cabinet 11 Dec 2023	No	Deputy Leader and Cabinet Member for Homes	Director of Communities Jonathan Morgan, Head of Housing and Public Protection JMorgan@carmarthenshire.gov.uk
LOCAL TOILET STRATEGY	To consider the information contained within this report and to endorse Carmarthenshire County Council's draft	Cabinet 11 Dec 2023	No	Cabinet Member for Transport, Waste and Infrastructure Services	Director of Place & Infrastructure Daniel John, Head

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
	Local Toilets Strategy. Approval is also sought to undertake a formal public consultation exercise with respect to the draft Local Toilets Strategy in line with statutory requirements.				of Environmental Infrastructure DWJohn@carmarthenshire.gov.uk
WORKFORCE STRATEGY 2023-2026	This new Strategy is key to helping us transform and modernise the Council. Our Transformation Strategy recognises that our employees are our most important asset accounting for approximately 60% of the Council's total expenditure. 'The future recruitment, retention, development, and well-being of our workforce will be key to the delivery of a successful Transformation Programme and to the Council's wider strategic objectives'. Our ambition is to be an 'employer of choice', with an employment offer that is attractive to current and potential candidates and employees. The draft strategy sets out 5 Workforce Strategy Objectives to help us achieve this ambition with an underpinning detailed delivery plan.	Cabinet 11 Dec 2023	No	Cabinet Member for Organisation & Workforce	Chief Executive Paul R Thomas, Assistant Chief Executive (People Management & Performance) prthomas@carmarthenshire.gov.uk
10-YEAR SOCIAL SERVICES STRATEGY	To provide members with a vision on how we will provide the statutory social services functions over the next decade.	Cabinet 18 Dec 2023	No	Cabinet Member for Health & Social Services	Director of Communities Silvana Sauro,

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
(POST-CONSULTATION)	The document will detail the following areas; Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan				Performance, Analysis & Systems Manager ssauro@carmarthenshire.gov.uk
FLOOD RISK MANAGEMENT PLAN-2	S10.7 of the Flood and Water Management Act 2010 requires all Local Authorities to publish their Local Flood risk management strategy and plan. The strategy and plan (referred to as the flood risk management plan, FRMP-2) will clarify where we are now in terms of flood and coastal erosion risk management (FCERM), where we want to be in 2030 and how we will get there.	Cabinet 19 Feb 2024	No	Cabinet Member for Climate Change, Decarbonisation and Sustainability	Director of Place & Infrastructure Ben Kathrens, Flood Defence and Coastal Protection Manager BKathrens@carmarthenshire.gov.uk
FIVE YEAR CAPITAL PROGRAMME 2024/25 - 2028/29	To undertake consultation with the Policy & Resources Scrutiny Committee on the five year Capital Programme.	Cabinet 19 Feb 2024	No	Cllr. Alun Lenny, Cabinet Member	Director of Corporate Services Chris Moore, Director of Corporate Services cmoore@carmarthenshire.gov.uk
10 YEAR SOCIAL SERVICES	To provide members with a vision on how	Cabinet 18 Mar 2024	No	Cllr. Jane Tremlett, Cabinet Member	Director of Communities

Subject	Report Summary	Decision Making Body and Dates	Is Exempt?	Cabinet Member Portfolio Holder (if applicable)	Responsible Director / Report Author
STRATEGY	the Council will provide the statutory social services functions over the next decade. The document will detail the following areas: Introduction, Vision Statement, The services people receive, Social Work Models of care, Safeguarding, Integration and Partnerships , Workforce and an Action Plan.				Jake Morgan, Director of Community Services jakemorgan@carm arthenshire.gov.uk
TREASURY MANAGEMENT POLICY AND STRATEGY 2024/25	To comply with the Revised CIPFA Prudential Code and the Revised CIPFA Treasury Management Code of Practice 2021.	Cabinet 15 Apr 2024	No	Cllr. Alun Lenny, Cabinet Member	Director of Corporate Services Anthony Parnell, Treasury & Pension Investments Manager aparnell@carmarth enshire.gov.uk

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COMMUNITIES, HOMES & REGENERATION SCRUTINY COMMITTEE

THURSDAY, 29 JUNE 2023

PRESENT: Councillor D.M. Cundy (Chair)

Councillors (In Person):

B. Davies L. Davies M. Palfreman H.B. Shepardson

Councillors (Virtually):

K.V. Broom B.W. Jones W.R.A. Davies T. Davies
R.E. Evans H.L. Davies J.K. Howell

Also in attendance:

Councillor L.D. Evans – Deputy Leader and Cabinet Member for Homes

Also Present (In Person):

I. Jones, Head of Leisure
J. Morgan, Head of Housing and Public Protection
H. Morgan, Economic Development Manager
A. Eynon, Principal Translator
R. Morris, Members Support Officer
K. Thomas, Democratic Services Officer

Also Present (Virtually):

A Bowen, Housing Hwb Manager
R. Parkinson, Team Leader - Housing Advice
M. Runeckles, Members Support Officer

Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 10.00 - 10.35 am

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors D. Owen, R. Sparks and M. Thomas.

2. DECLARATIONS OF PERSONAL INTERESTS INCLUDING ANY PARTY WHIPS ISSUED IN RELATION TO ANY AGENDA ITEM

There were no declarations of personal interest or of any prohibited party whips.

3. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

4. EMERGENCY SOCIAL HOUSING ALLOCATION UPDATE REPORT ON THE OPERATION OF THE NEW ALLOCATION POLICY (MONITORING)

Note: These minutes are subject to confirmation at the next meeting.

The Committee, in accordance with the decision made at its meeting on the 26th January 2023, received a monitoring report on the effectiveness of the new Emergency Social Housing Allocation Policy developed by its Task and Finish Group. It was noted the content of the report included data for the previous period relating to:-

1. Proportion of properties directly matched and those advertised,
2. Band if clients directly matched,
3. Number of properties directly matched and advertised by each community area, type of property and landlord,
4. Proportion of direct matches that were successful,
5. Number of direct matches where the client requested a review of the allocation and the outcome of those reviews,
6. Number of direct matches where the client refused the allocation but didn't request a review.

The following questions/ issues were raised on the report:-

- In response to question on when the formal consultation period would commence on the introduction of a new Social Housing Allocations Policy, the Committee was reminded that Cabinet had agreed the current emergency policy would be in place for a period of 18 months and consultation could commence at any time within that period. The Head of Housing and Public Protection advised that he would include a timeline within the next monitoring report on the introduction of the new policy and commencement of the consultation period.
- Reference was made to graph 2 within the report detailing the number of properties directly matched and those advertised on Canfod Cartref. It was confirmed the number of properties advertised had reduced since the adoption of the emergency allocations policy and that the reduction would continue as the number of directly matched properties increased, with those matched being allocated to the people in most need and to those with a local connection. Properties were only now advertised if they could not be directly matched or were not suitable for local needs.
- With regard to a question on Graph 6, and to the increase in unsuitable matches, the Committee was informed that could be attributable to a number of factors, primarily to tenants not advising the Council of a change in their personal circumstances. However, under the new emergency policy, people on the housing register would have to re-register on a regular basis to update their needs/requirements.

UNANIMOUSLY RESOLVED that the monitoring report be received.

5. CONSERVATION AREA APPRAISALS - UPDATE

The Committee was reminded that at its meeting held on the 5th April 2023 (Minute 4 refers) it had considered a report on the extension of 10 Conservation Areas within Carmarthenshire and had resolved to approach the Welsh Government on the issue of restricting the installation of Solar Panels on the front elevation of roofs in Conservation Areas. Subsequent thereto, a meeting had been held on the 15th June between the Chair of the Communities, Homes and

Note: These minutes are subject to confirmation at the next meeting.

Regeneration Scrutiny Committee met with the Local Authority's Built Heritage team, Rhodri Griffiths, Head of Place and Sustainability, Councillor Aled Vaughan Owen, Cabinet Member for Climate Change, Decarbonisation and Sustainability, and Councillor Russel Sparkes to discuss the above issues and how it could be ensured old housing stock was better adapted to help the Council meet its Zero Carbon targets, which, included installing Solar panels on protected buildings.

Following that discussion, it was proposed the Council do not now approach the Welsh Government on this issue, contrary to the Committees earlier recommendation, but that the Place, Sustainability and Climate Change Scrutiny committee be requested to look at the broader issue of energy efficiency and generation of energy in relation to the historic housing stock of the county.

UNANIMOUSLY RESOLVED that the Council do not now approach the Welsh Government (as resolved in minute 4 of the meeting of the Committee held on the 5th April 2023) but that the Place, Sustainability and Climate Change Scrutiny Committee be requested to look at the broader issue of energy efficiency and generation of energy in relation to the County's historic housing stock.

6. COMMUNITIES, HOMES AND REGENERATION SCRUTINY COMMITTEE ANNUAL REPORT FOR 2022/23

The Committee received its Annual Report on the work undertaken during the 2022/23 municipal year. It was noted that the report had been prepared in accordance with Article 6.2 of the Council's Constitution and provided an overview of the work programme and key issues addressed, whilst also incorporating any issues referred to, or from, the Cabinet, Task and Finish reviews and development sessions.

The following questions / issues were raised on the report:-

- Reference was made to point 2.14 within the report on the provision of an alternative outdoor education offer for Carmarthenshire and clarification sought on the future of the current outdoor residential facility at Pendine.

The Head of Leisure Services reminded the Committee that, as detailed in the report, it had been consulted on the proposals at its meeting in December 2022 which included reference to the condition of the existing facility at Pendine and to the potential cost of refurbishment. Whilst the need for such a residential facility was recognised and valued, consideration would need to be given to whether the facility was in the right place. Accordingly, a report was being finalised on the future of the outdoor education offer in Carmarthenshire, including the Pendine facility, for Cabinet's consideration in September.

Having regard to the above, a suggestion was made, and endorsed, that the report on the outdoor education offer be submitted to the Committee prior to its consideration by the Cabinet.

Note: These minutes are subject to confirmation at the next meeting.

UNANIMOUSLY RESOLVED that the report be received.

7. FORTHCOMING ITEMS

The Committee received a list of forthcoming items to be considered at its next meeting to be held on the 28th September, 2023.

RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting on the 28th September, 2023 be noted.

8. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 15TH MAY 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 15th May, 2023 be signed as a correct record.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.